

Burwash Parish Council

Minutes of the Council Meeting

Held on the 8th August 2017, at 7.00pm in The Pavilion, Burwash Common

Present

Chair – Cllr David Vereker, Vice-Chair – Cllr McBride, Cllr Crabtree, Cllr Dixon, Cllr Durrant, Cllr Jenner, Cllr Kenny, Cllr Moore, Cllr Pope

1. Apologies for Absence

Apologies received and noted from - Cllrs Elmslie and Nash

2. Disclosures of Interest

No declarations made.

3. Report from County and District Councillors

a. **County** – in the absence of the County Councillor no report was made.

b. **District** – in the absence of the District Councillor no report was made.

4. Accuracy of the minutes of the previous meeting

RESOLVED – minutes of the Council Meeting held on 11th July 2017 as a correct record.

5. Correspondence to the Clerk

RALC – Report received from Cllr Elmslie.

Sedlescombe PC have submitted their Neighbourhood Plan.

Downs Meadow – Cllr Elmslie has spoken to Sussex Wildlife Trust to arrange the maintenance programme.

It was reported that Cllr Durrant is exploring options re grass cutting at Downs Meadow and Cllr Pope reported that soil and concrete have been dumped.

6. Finance (standing item)

a. Bank balances at 31/07/17 are £30,549.45 in current account and £10,665.16 in the savings account.

b. **RESOLVED** – to approve the following payments. The voting was unanimous. The Chairman signed the approved payment schedule.

Payment Schedule	Cheq No.	Amount	
City Escapes	102171	£110.60	Grass cutting Hornbeam Meadow
Extra Digital	102172	£60.00	Domain renewal for one year
Adam Watts & Associates	102173	£90.00	Additional work re locum & maternity leave
Jane Cheshire	102175	£693.03	Statutory Maternity Pay - month 1

c. Due to a technical problem neither the budget monitor nor the bank reconciliations could be presented. This will be remedied for next month.

7. Love Burwash

It was **RESOLVED** – List of Cllr volunteers to be forwarded to Cllr Nash by Cllr Dixon.

8. Asset Register

It was **RESOLVED** that the asset register be confirmed for insurance purposes

9. Protection of the Pavements

Following discussion regarding appropriate further action to safeguard the integrity of the brick pavements.

RESOLVED - Cllr Dixon to report back in 3 months regarding pavement maintenance.

10. Upgrading the computers in the Internet Resource

The Report from Cllr Elmslie being unavailable it was **RESOLVED to defer** to next meeting.

11. Report and Update Neighbourhood Plan

Cllr Moore's report was circulated and it was confirmed that a meeting took place with the committee and Donna Moles on 7th Aug. Discussion followed but payments due to Neighbourhood Plan project must continue to be made individually through the Clerk there being no facility to create a separate account.

RESOLVED - The Neighbourhood Plan to be a regular item on the Agenda. Cllrs to comment to Cllr Moore on the draft Visions and Objectives which will be used to consult with the community at the two Parish Fairs.

12. Pollarding Schedule of the Lime Trees

Following discussion on whether the pollarding of the lime trees is to be undertaken annually, **RESOLVED** – the Lime Trees should be coppiced yearly but not with a chain saw, Cllr Durrant to oversee.

13. Councillor Surgeries

Following discussion in view of the limited uptake of the opportunity.

RESOLVED – surgeries are to be suspended but can be reviewed for possible reinstatement at a later date.

14. Village Milestones

Following the report presented by Cllr Crabtree it was unanimously agreed this was an excellent project and further publicity should be sought.

RESOLVED – Cllr Crabtree to progress this project and source suitable publicity and advertising for further presentation to Council. Also Cllrs. Crabtree and Moore to present a report for the September meeting which looks at the feasibility of carrying out a "Memories" project.

15. Presentation by the Ramblers

A date for the presentation by the Ramblers Association to Council and Village still being unavailable.

RESOLVED - Cllr Kenny to progress confirmation of suitable dates for a meeting.

16. Information for noting or including on a future agenda

1. Key Holders on various Parish assets
2. Memories Project
3. The bench at the top of Batemans Lane (repair or replacement)

17. Date of Next Meeting – Burwash Parish Full Council 12/09/17 at 7.00pm at The Parish Room (internet Cafe), The Bear Car Park