

Burwash Parish Council

Minutes of the Council Meeting

Held on the 9th August 2016, at 7.00pm in Burwash Common Pavilion

Present

Chair – David Vereker, Vice-Chair – Cllr McBride, Cllr Crabtree, Cllr Caulkin, Cllr Dixon, Cllr Durrant, Cllr Elmslie, Cllr Jenner, Cllr Kenny, Cllr Moore, Cllr Nash and Cllr Pope

1. Apologies for Absence

No apologies received

2. Disclosures of Interest

No declarations made.

3. Report from County and District Councillors

No reports made.

4. Accuracy of the minutes of the previous meeting

RESOLVED – minutes of the Council Meeting held as a correct record of the proceedings:

- a. Parish Council meeting held on the 12/07/16

5. Correspondence to the Clerk

- a. The Clerk had received thanks from CAB for the grant received.
- b. The VAT return had been received.

6. Finance (standing item)

- a. Bank balances at 31/07/16 are £31,830.12 in current account and £10,662.50 in the savings account.
- b. **RESOLVED** – to approve the following payments. The voting was unanimous.

Payment Schedule	Cheque No.	Amount
Clerk Salary	102050	
Clerk Expenses	102051	£1,082.86
Pet Waste	102052	£81.00
HMRC	102053	£23.87
SSALC Limited Finance Training Day	102054	£108.00
Extra Digital - Renewal of Burwash.org	102055	£60.00

- c. NB: the Clerks Expenses are high due to the need to purchase the radar speed gun for SpeedWatch.
- d. Budget monitor was received; earmarked reserves are at £31,984.77; the Chair checked and signed the bank reconciliations and balance sheets.

7. Flag Pole

RESOLVED – Councillors decided to replace the village flag pole at a cost of £30 with Cllr Durrant doing the replacement.

8. Kipling Trail

East Sussex County Council has now approved the application for the new brown sign at the western end of the A265 which will replace the existing "Village" sign and "Welcome to 1066 Country" signage. The application for the eastern end has also been submitted and

ESCC have indicated that this will also be approved in the next couple of weeks. The Council thanked Cllr Moore for his efforts in achieving this.

9. Neighbourhood Plan

The NP working group have completed the first full draft of the questionnaire to be sent out to the community. The costed timeline is aimed to be ready by the October Full Council meeting. Cllr Moore confirmed that Rother require the NP to have the housing section completed by spring not to regulation 14.

RESOLVED £600 of the £2,000 earmarked funding to be spent on the printing and delivery of the NP questionnaire.

10. New Parish Council Policies

RESOLVED – Councillors approved the Freedom of Information Act Policy with slight amendment on point 16. For Councillors to decide to waive the fees.

RESOLVED – Councillors approved the Grant Awarding Policy.

11. Traffic Update

The relining will now not take place with no date confirmed. The objections will be taken to the County Planning Committee in September. The Council will invite Michael Higgs to the October meeting to get a further update on what the process and situation is. The Council will write a letter via the Clerk to the Michael Higgs, Rupert Clubb Director of Communities, Economy and Transport and Cllr Maynard Cabinet Lead Member for Transport expressing their frustration at the ongoing delay and lack of clarity on the process regarding the relining.

12. Burwash Fetes

The councillors discussed how to communicate the work of the Parish Council at the fetes and the new grant awarding policy.

RESOLVED – It was agreed a meeting of the working finance group would finalise the drafts of posters for the fetes with final draft to be sent around to councillors for comment.

RESOLVED – It was agreed to spend £40 towards the book token funds as prizes for the Parish Council stand.

13. Internet Café

RESOLVED – To buy an ipad with the remaining lottery grant funding for internet café.

14. Solicitors for the car park

Two out of the three solicitors have received the information. The Clerk will resend the information. No quotes have been received to date.

15. Meeting closed at 8.15pm