

# Burwash Parish Council

## Minutes of the Council Meeting

Held on the 12<sup>th</sup> December 2017, at 7.00pm in the Parish Room, The Bear Car Park, Burwash

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### Present

Chair – Cllr David Vereker, Vice-Chair – Cllr McBride, Cllr Caulkin, Cllr Dixon, Cllr Durrant, Cllr Elmslie, Cllr Jenner, Cllr Mann, Cllr Moore and Cllr Pope.

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#### 1. Apologies for Absence

Apologies received and noted from - Cllrs Crabtree and Kenny.  
Also District Councillors Barnes and Kirby-Green

#### Public Time

Burwash Residents Association asked about progress on installing the replacement grit bin at Vicarage Road. As it is unclear whether the landowner would be willing to allow a base to be put down Lindsay Green offered to enquire and to obtain quotes for the work. This offer was accepted with thanks by Council.

The designation of Down Meadow is still causing concern to residents. Cllr Emslie reported that all documentation clearly states that Down Meadow may not be used for any purpose other than as an open space. However, in view of the ongoing concerns she would take further legal advice on such matters as responsibilities, notices, usage and any benefit in changing the designation to a registered nature reserve. Cllr Emslie will report to the next meeting in January.

The Clerk confirmed that letters will be going to the 2018-2019 grant applicants with the outcome of the Council decisions but in the meantime the full list is available as an appendix to the Minutes of the November meeting.

#### 2. Co-Option of new councillor

**RESOLVED** – as all necessary procedures had been completed, Fiona Chalk was formally co-opted as Councillor to Burwash Parish Council. She was welcomed warmly and took her place.

#### 3. Disclosures of Interest

No declarations made.

#### 4. Report from County and District Councillors

As the councillors had offered apologies for absence there were no reports this month.

#### 5. Accuracy of the minutes of the previous meeting

**RESOLVED** – minutes of the Council Meeting held on 14<sup>th</sup> November 2017 are a correct record of that meeting.

#### 6. Correspondence to the Clerk

GDPR update from SSSALC served as a reminder that action will need to be taken in the New Year prior to the new rules coming into force in May 2018.

No other correspondence had been received that did not concern items already on the agenda.

## 7. Finance (standing item)

- a. Bank balances at 30/11/17 are £54,270.75 in current account and £10,665.16 in the savings account.
- b. **RESOLVED** – to approve the following payments. The voting was unanimous. The Chairman signed the approved payment schedule.

Payment Schedule	Cheq No.	Amount	
EDF	S/O	£68.00	
NEST	S/O	£11.32	
Pet Waste Solutions	S/O	£93.55	
Adam Watts	S/O	£15.00	
BT Group PLC	D/D	£135.12	
BT Group PLC	D/D	£113.72	
BT Group PLC	D/D	£86.40	
Post Office	102202	£144.13	HMRC mth end 5/12/17
Jane Cheshire	102203	£599.37	Statutory Maternity Pay - month 5
Paulette Barton	102204	£563.37	Locum clerk hours for November
Steve Moore	102205	£72.00	Reimbursement NP printing
Lesley Emslie	102206	£28.61	Balance due re Internet Café
<b>Total of unpaid cheques</b>		£1,263.35	

The clerk will check with BT regarding the D/Ds above.

- c. Neither the budget monitor nor the bank reconciliations could be presented. This is deferred to the January meeting.
- d. **RESOLVED** that no further action be taken regarding the Batemans/picture framing invoice.

## 8. Neighbourhood Plan

The full report was received and is available on file.

Cllr Moore reported that the transport survey is going well so far and a specific survey planned to consider the accuracy of the surveys carried out by ESCC and by Denton Homes regarding the Shrub Lane development has been organised.

## 9. Planning Update

Cllr Jenner reported that the Environment Agency cannot comment on sewerage arrangements for the Shrub Lane developments until RDC have reached full approval stage. District Cllrs will be asked to update on expected date/s of such approval.

#### **10. Update on Down Meadow**

Cllr Emslie reported as minuted under Public Time and the full report is on file. It was suggested that comparison be made with Right to Roam arrangements in such locations as Yorkshire. Consideration will be given to the setting up of a Friends of Down Meadow group. It was confirmed that neither the Parish Council, District Council nor ESCC had conducted a programme of weedkilling.

#### **11. Update on Surgery Handrail**

It was confirmed that the surgery would not be seeking quotes for the work although they wished it to proceed. PPG will facilitate getting tender spec confirmed and Cllr McBride undertook to get 3 quotes to present to the January meeting of BPC.

#### **12. Update on The Bear Car Park**

**RESOLVED** – that the sub-committee be re-instated – comprising Cllrs Vereker, McBride and Durrant - to consider the way forward and possible timetable. To report to future meetings as appropriate.

#### **13. Update of traffic management scheme proposed by ESCC**

An SLR had taken place and matters raised but no resolution to the traffic management scheme proposals. **RESOLVED** that the clerk write to ESCC Highways in response to the consultation asking for a review of the previous scheme as there have been changes to the village in the interim not least of which being a new business at the Forge so double yellow lines at this point in the High Street would impede that business. A request for a 'street walk' in January to be made.

#### **14. Roadside Hedge Cutting**

This is a matter for ESCC Highways and issues should be reported direct to them. However, roadside hedges, along with the issue of pavements, will be reviewed at a future meeting.

#### **15. Information for noting or including on a future agenda**

Battle's Over  
Pavements  
GDPR and councillor email addresses in particular

#### **16. Date of Next Meeting** – Burwash Parish Full Council 09/01/2018 at 7.00pm at the Parish Office, Bear Car Park, Burwash.