

Burwash Parish Council

Minutes of the Council Meeting

Held on the 9th January 2018, at 7.00pm in the Parish Room, The Bear Car Park, Burwash

Present

Chair – Cllr David Vereker, Cllr Caulkin, Cllr Chalk, Cllr Dixon, Cllr, Cllr Elmslie, Cllr Kenny, Cllr Jenner, Cllr Mann, Cllr Moore and Cllr Pope. Also District & County Cllr John Barnes.

1. Apologies for Absence

Apologies received and noted from - Cllrs Crabtree, Durrant and McBride.

Also District Councillor Kirby-Green

Public Time

Before inviting the public present to make comment or raise questions regarding items on the agenda, the Chairman notified the meeting that he had been told that recording of meetings was occurring. A member of the public confirmed that she had been recording meetings. While agreeing that this is allowed it was explained that notification of this taking place had to be acknowledged by Council so that meetings could be apprised, and all present would be aware. It was **RESOLVED** that recording of the current meeting could continue but a written notification should be sent to the Clerk prior to the next meeting.

A member of the public asked when the parking bays in the Bear Car Park, currently out of use to facilitate access to the adjoining building site, would be re-instated. This will be checked.

2. Disclosures of Interest

No declarations made.

3. Report from County and District Councillor

Cllr Barnes said there was little to report from ESCC but that an increase of 4.9% in the rate should be expected.

The rate at District likely to be up 1.9% but even with this increase cuts will still need to be made. Future housing provision (just over 3-years and not 5) and the proposed National Formula that would be disproportionately disadvantageous to Rother, continues to give concern, so RDC has set up a Working Party that will meet monthly. Cllr Moore offered to present on 'off-the shelf' schemes known to him that may be useful. NALC and SALC are pressing Government to consider imposing rate payments on builders and developers land-banking rather than building on sites with Planning Permission.

4. Accuracy of the minutes of the previous meeting

RESOLVED – minutes of the Council Meeting held on 12th December 2017 are a correct record of that meeting.

5. Correspondence to the Clerk

A request has been received to update and replace the small commemorative plaque on the bench near Tudor Cottage, it was **RESOLVED** that the Clerk should reply in the affirmative.

A copy of letter of complaint to Hastoe regarding parking by contractors working on the development in Shrub Lane has been received.

No other correspondence had been received that did not concern items already on the agenda.

6. Finance (standing item)

- a. Bank balances at 31/12/17 are £52,539,00 in current account and £10,667.03 in the savings account.
- b. **RESOLVED** – to approve the following payments except cheque number 102209, Cllr Caulkin to speak with supplier and liaise with Clerk . The voting was unanimous. The Chairman signed the approved payment schedule.

Payment Schedule	Cheq No.	Amount	
EDF	D/D	£68.00	
NEST	D/D	£10.87	
NEST	D/D	£11.23	
Pet Waste Solutions	S/O	£93.55	
Adam Watts	S/O	£15.00	
HMRC	BACS	£144.13	HMRC mth end 5/01/18
Jane Cheshire	102207	£619.35	Statutory Maternity Pay - month 6
Paulette Barton	102208	£563.37	Locum clerk hours for December
Extra Digital NOT APPROVED	102209	£456.00	Hosting & CMS License for BPC website 1yr from 1/2/18
LW Safety Ltd T/A Direct Fire Protection	102210	£69.02	To attend and service equipment including supply of spares

Total of unpaid cheques £1,851.87 **LESS** £456.00 currently in dispute

- c. Neither the budget monitor nor the bank reconciliations could be presented. This is deferred to the February meeting.

7. Key Holders

It was **RESOLVED** that any Councillor requiring the code for the alarm in the Parish Room should have it. Clerk to check with insurers if a coded key box can be affixed to the building ten liaise with Cllr McBride regarding action.

8. Neighbourhood Plan

Cllr Moore reported that there is good progress and new ideas forthcoming as public involvement increases. The results of the traffic/parking survey undertaken in Shrub Lane concurred, in the main, with that undertaken by Denton Homes. Moles Consultancy to report back by end of month. Cllr Moore holds copies of most of the Land Registry documents for the SHLAA sites. Footpaths to be reviewed and any necessary action taken. Cllr Emslie will be attending the Rother Neighbourhood Plan Forum meeting, David Marlow from RDC Planning is expected to be present and available for questions.

9. Planning Update

Cllr Jenner reported that as Permission has been granted on Old Rectory Court, Optivo is going out to tender and hopes demolition will commence in March. It was **RESOLVED** that a letter be written to RDC Planning asking for the right to be included in the final discussions regarding materials. Cllr Moore to assist Clerk in drafting the letter.

There are no new major planning applications at this time and no official update on the status of the Oakleys site.

10. Update on Down Meadow

Cllr Emslie reported confirmation from the Solicitor that the current Public Liability cover is sufficient. The perpetrator of the illegal weedkilling is still unknown but it was **RESOLVED** that a notice or notices as appropriate be erected, not only in line with wording suggested by Sussex Wildlife Trust regarding liability, approved pedestrian access and footpaths but also saying that persons performing illegal acts, such as weedkilling, may be prosecuted, to be based on the draft notice prepared by Cllr Durrant. The full report is on file.

11. Update on Surgery Handrail

As Cllr McBride was absent her report on the quotes to be presented to the February meeting of BPC.

12. Update on The Bear Car Park

The solicitor has replied, and the Car Park Working Party will meet with him shortly.

13. Update of traffic management scheme proposed by ESCC

No reply has been received from ESCC Highways regarding the resurfacing, yellow-lining and subsequent parking issues. Cllr Barnes to take this back to ESCC.

14. Pavements

Cllr Dixon is liaising with ESCC and has put in a request for listing as historic brick pavements. Cllr Moore undertook to investigate sourcing reclaimed bricks to be held against future repairs.

15. Battle's Over 2018

Cllr Dixon will be holding a meeting with the volunteers early in February and confirmed that the first order for poppy plugs had been made, lack of suitable storage space precluding further orders currently. It was confirmed that the British Legion would be included in all discussions. Any cleaning of the War Memorial to be undertaken only after suitable advice taken in collaboration with Sir Frank Sanderson.

16. Information for noting or including on a future agenda

Tourist Map – Cllr Moore hopes to have the draft map available for review and 'sign-off' at the February meeting.

Date of Next Meeting – Burwash Parish Full Council 13/02/2018 at 7.00pm in the Burwash Pavilion, Burwash Common.