

# Burwash Parish Council

## Minutes of the Council Meeting

Held on the 10<sup>th</sup> July 2018, at 7.00pm in the Parish Room (Internet Resource), the Bear Car Park

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### Present

Chair – Cllr McBride, Vice-Chair – Cllr Moore,  
Cllr Caulkin, Cllr Dixon, Cllr Elmslie, Cllr Jenner, Cllr Pope and Cllr Vereker.

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### Public Time

- a. It was asked if the picture framers in the High Street had successfully renegotiated the relocation of planned yellow lines with ESCC. Cllr Jenner confirmed that the lines could potentially be reviewed but at a later date after the lines had gone down. The current order needs to go through intact otherwise none of the lines will be enforceable.

### 1. Apologies for Absence

Apologies received and noted from – Cllrs Crabtree, Cllr Kenny and Cllr Mann

### 2. Disclosures of Interest

No declarations made.

### 3. Report from County and District Councillor

- a. District – The Overview and Scrutiny Committee were now reviewing the revised Housing Policy. Need to improve on building out rate. A lot of potential collaboration with RDC on exception sites but these will not go to the Parishes housing number.
- b. County – ESCC are set to need another £46 million in savings over the next two years. They are appealing to Central Government for an increase in funds as the demographics of East Sussex are quite unique with a projected increase of over 65 at 33% compared to the national average of 22% along with other factors.

### 4. Accuracy of the minutes of the previous meeting

**RESOLVED** – minutes of the Council Meetings held on:

- a. EGM 04/07/18
- b. EGM 21/06/18
- c. Full Council 12/06/18

Were all a correct record of those meetings.

### 5. Correspondence to the Clerk

- a. The Clerk had noted that issues around planning enforcement had been highlighted at Burnt House Farm but the Parish Council had no power to act on these and all items would need to be reported by individuals to Rother DC.

### 6. Finance (standing item)

- a. Bank balances at 30/06/18 are £50,938.48 in current account and £10,677.67 in the savings account.
- b. **RESOLVED** – to approve the following payments. The voting was unanimous. The Chairman signed the approved payment schedule.

Payment Schedule	Cheq No.	VAT	Total Cost	Description
EDF	D/D		£59.00	
Pet Waste Solutions	S/O		£114.00	
Adam Watts	S/O		£15.00	
NEST (pension)	D/D		£19.23	
Jane Cheshire	102291			Clerk's Salary
HMRC	102292		£72.13	Employers NI Contribution
Frogheath	102293	£31.86	£191.16	Installation of a concrete base
SALC	102294	£16.00	£96.00	Chair's Training Session
Rother District Council	102295		£117.00	Planning application fee - via S.Moore
City Escapes	102296	£9.22	£55.30	June cut Hornbeam
Satswana Ltd.	102297	£30.00	£180.00	DOP yearly fee
Clerk Expenses	102298	£4.83	£28.99	Payment for NP Call for Site Posters

## 7. Neighbourhood Plan (Standing Item)

- a. Councillors needed to reflect on the feedback and vast progress from the NP group presented on the 04/07/18 EGM. Council still needed to resolve any potential policies/actions they would look to take forward:
  - i. Due to the level of information given at the EGM Cllr Moore wrote a follow up report with key resolutions for the Council to consider and take forward:

**RESOLVED** – For the NP group not to seek an extension to the existing development boundary for the Parish.

**RESOLVED** – For the Parish Council to write to RDC outlining their concerns about how the housing target is set and ask RDC to justify how this is set. The PC would outline in the letter the reasons for resisting any further increases to the current target of 54 based on the evidence gathered during the NP consultations.

**RESOLVED** – To take forward and consider the numerous ideas raised by the community to the Cllrs planning meeting to be held in September.
  - ii. There is a public consultation for the call for sites on the 28<sup>th</sup> July at the following venues and times:
    - Burwash Common Pavilion – 10am to 12pm
    - Burwash Internet Café – 1pm to 3pm
- b. The grant had been received and there was an increase of £300 taking the new grant total to £5,436. Council received a new budget which consisted of £5,250 for funding professional fees and £186 on printing. No requirement is needed currently for expenditure from the Council's separate earmarked reserves.

## 8. Planning (Standing Item)

- a. Appeal for the Denton Homes planning application [RR/2017/456/P](#) will be on the 23<sup>rd</sup> October and it is expected to be 8 days in total not including Mondays or Fridays. The Clerk has written the Planning Inspectorate asking that the venue be reconsidered from Bexhill Town Hall to somewhere local so local people will not be disenfranchised in attending the inquiry.
- b. The Forge has reapplied for planning permission to convert the business into two dwellings. The Planning Committee supported the application on the basis it had previously been approved by RDC but reconfirmed their commitment to supporting businesses within the Parish.

## 9. Co-Option

Councillors reviewed the applications for the two vacancies.

**RESOLVED** – Cllrs unanimously voted on Bob Franklin and John Beeston.

## 10. Car Park

Councillors decided on next steps following the current refusal of the freehold of the village car park next to The Bear pub.

**RESOLVED** – Write to Malcom Johnston and Rother DC and ask officers to review the refusal of the freehold, and to take the matter to Cabinet for a decision if refusal was confirmed.

**Action** – The Clerk

## 11. Traffic Strategy

Following the AGM and EGM feedback a proposed strategy was put to Councillors covering a range of traffic strategy initiatives. Cllrs also considered the response from Cllr Glazier.

**RESOLVED** – For Cllr McBride and Crabtree to draft a response to Cllr Glazier and the Clerk to send out.

**Action** – Cllr McBride and Cllr Crabtree to compose and the Clerk to send.

The Cllrs welcomed the strategy paper and then took each resolution x`x` individually:

**RESOLVED** – To commission an independent feasibility study. Delegation of authority was given to the proper officer (Clerk) to commission a study for no more than £1,000. Three quotes would be required and the Clerk to take the lowest quote. The study would use the traffic paper as a basis and include a Road Safety Audit at the Pinch Point, the High Street and review the items included in the paper to assess their feasibility. The Kipling Statue would also be included. Funding would come from surplus core reserves and £500 from the Kipling Statue project funds.

**Action** – The Clerk

**RESOLVED** – For the Parish Council to adopt a 20mph policy for Burwash village

**Action** – TBC

**RESOLVED** – To consult with residents on preferred speed limits on the A265 in Burwash Common and Weald

**Action** – TBC

**RESOLVED** – To spend £350 from the traffic and speedwatch earmarked reserves to buy a second speedwatch device once an extensive recruitment drive had taken place.

**Action** – The Clerk with advice from Cllr Crabtree on which device after recruitment drive.

**RESOLVED** – To seek permission and explore funding options to erect:

- a. 15 bollards at the pinch point
- b. Safe pedestrian crossing points
- c. Village gateways
- d. Various signs and road markings as per the written report but it was noted that to avoid unnecessary clutter only vital signs and markings would be considered.

**Action** – The Clerk once the feasibility study has been completed.

## 12. Kipling Statue

The Parish Council received a written report on the progress. To date £21,605 of the pledges have been received.

**RESOLVED** – The updated budget below from the donations pledged

Item	Amount	Comment
Foundry costs	£12,580	50% upon wax modelling and 50% upon completion and delivery
Sculptor Fee	£2,000	50% upon sign off the Clay figure by the Evaluation Panel 50% upon completion and delivery
Road Safety Audit	£525	

Installation	£3,100	Labour, concrete base and pavements for enlarged area
New benches	£1,800	Including installation
Signage	£1,000	Brown sign and new finger for fingerpost by Church
New rubbish bin	£500	Through RDC
Sundry expenses	£950	Sculptors sundry expenses, Planning application fee, Site plans etc
<b>Total</b>	<b>£22,455</b>	

**RESOLVED** – That the works programme is delegated to be delivered by the proper officer (Clerk and RFO) to find three estimates when appropriate and choose the lowest quote to carry out the above proposed works.

**13. Burwash in Bloom**

This year's event only had 12 participants. A paper was presented to Council to review the format for 2019.

**RESOLVED** – To hold the judging the same day as the village open gardens.

**RESOLVED** – To make it free entry and budget in £120 for the printing, advertising and prizes for the 2019 event.

**14. Allotments**

The new details have been uploaded onto the website including the application form for an allotment. The Clerk will contact the first on the waiting list to offer the vacant plot.

**15. Battle's Over Event**

The Clerk has written the grant form and will send by the 16/07/18.

**RESOLVED** – To use the remaining budget of around £300 to buy additional items from the 'There but Not There' Charity.

**Date of Next Meeting** – Burwash Parish Full Council 14/08/2018 at 7.00pm at Burwash Common Pavilion