

Burwash Parish Council

Minutes of the Council Meeting

Held on the 8th November 2016, at 7.00pm in Parish Room (Internet Room), The Bear Car Park

Present

Chair – David Vereker, Cllr Caulkin, Cllr Dixon,
Cllr Durrant, Cllr Elmslie, Cllr Jenner, Cllr Kenny, Cllr Nash and Cllr Pope

1. Apologies for Absence

Apologies received and reasons logged for Vice-Chair – Cllr McBride, Cllr Crabtree and Cllr Moore

2. Disclosures of Interest

No declarations were made.

3. Accuracy of the minutes of the previous meeting

RESOLVED – minutes of the Council Meeting held on as a correct record of the proceedings Parish Council held on 11/10/16

4. Correspondence to the Clerk

- a. Pink bags for recycling – Residents are being told that they cannot get pink bags from Rother it needs to come from the Clerk. This incorrect and the Clerk has confirmed with Rother to change this as residents should be given bags from Rother but are always welcomed to get a top up from the Internet Room.
- b. SLR Meeting the Clerk updated the key points from the meeting with Highways:
 - i. The High Street is set to be resurfaced in March/April 2017 but this has not been guaranteed. Relining will not happen until after the resurfacing. Councillors to decide to feedback whether to or not keep the white line down the middle between The Bear and the War Memorial.
 - ii. There is no change in the VAS sign in Burwash Weald nor a date yet as when the alterative power supply will be done.
 - iii. The barrier at the junction of Goodsoal Lane and the A265 a quote has been received so we await a date when this will happen.
- c. The Clerk attended training where the police highlighted the issue of fraud through scams in the area of East Sussex. This costs on average £20,000 per victim and is one of the fastest growing crimes. The Clerk asked councillors to consider disseminating the information throughout the Parish.
- d. East Sussex Fire Authority (ESFA) is seeking views on how it can improve its services for local communities in East Sussex. Councillors encouraged to promote and respond. If you would like a copy of the plan you can either access it on the ESFRS website here: <http://www.esfrs.org/about-us/publication-of-information/planning-performance/integrated-risk-management-plan/> . The questionnaire can be found: <https://www.ors.org.uk/web/index.php/survey/index/sid/826236/lang/en>
- e. There has been a request from a resident to reinstate the wheelchair signs on the lime trees to allow those with wheelchairs to access the drop curve. Councillors will replace the laminated sign.

5. Finance (standing item)

- a. Bank balances at 30/11/16 are £41,129.50 in current account and £10,663.83 in the savings account.
- b. **RESOLVED** – to approve the following payments. The voting was unanimous.

Payment Schedule	Cheque No.	Amount
Clerk Salary	102082	
HMRC	102083	£22.75
Pet Waste Solutions	102084	£95.33
PO Box Redirect renewal	102085	£312.00
Christmas Tree Festival	102086	£25.00
Viking Direct	102087	£93.77
Poppy Wreaths	102088	£50.00
Clerk Expenses	102089	£60.99
NP Printing Questionnaire	102090	£504.00

- c. Budget monitor was received; earmarked reserves are at £32,662.82; Cllr Dixon checked and signed the bank reconciliation, and balance sheet.
- d. The Clerk gave an updated budget report. Councillors need to notify the RFO of any potential financial expenditure in relation to their portfolios and any reports/costs need to be given to the RFO by the end of November 2016 to be reviewed and resolved at full council in December.

7. Precept Grants

Councillors reviewed the requested grants.

RESOLVED – Councillors reviewed each of the applications and agreed on the following amounts to be awarded:

Organisation	Requested Grant	Agreed
Battle Area Community Transport	£1,000	£1,000
Burwash Bonfire Society	£500	£410
Burwash Buzzy Bees Pre-School	£2,000	£1,105
Burwash Cricket Club	£1,500	£860
Burwash Guides and Brownies	£3,000	£990
Burwash Playing Field Association	£2,000	£1,280
Burwash Scouts	£400	£355
Burwash W & C MF Playing Field	£2,000	£1,420
CAB Bexhill	£750	£695

St. Bartholomew's	£1,250	£1,160
St. Philips	£4,350	£1,315
Village Hall	£1,000	£870
	£19,750	£11,460

8. Surgery Handrail

The Clerk was asked to speak to the surgery about placing a handrail down the path. Rother currently owns the top part of the path and the surgery the bottom part of the path.

RESOLVED – To postpone the item until costings of the rail and until the work on the ownership of the car park had been completed.

9. Parish Council Policies

Councillors reviewed the following policies:

- a. **RESOLVED** – Data Protection and Document Retention Policies
- b. **RESOLVED** – NALC Best Practice Standing Orders

10. Downs Meadow

Councillors received an update on the situation of the oaks that they have self seeded and not under any TPO and currently causing an issue for a resident whose light is being blocked.

RESOLVED – Cllr Elmslie would gain a quote for the works and report back to council on costs but councillors agreed the work need to be carried out.

11. Amicus Horizon

Councillors asked to consider writing a letter to Amicus to highlight the state of Rectory Court and plans for maintaining and cleaning the site in the interim.

RESOLVED – Councillors would raise the issue in the meeting on the 22/11/16 and write to Amicus after the meeting

12. Burwash Events

- a. **Lime Tree Scheme** – Councillors to resolve up to £100 on scheme including buying of equipment and printing of flyers
- b. **100 Years of Remembrance** – Councillors to resolve whether to take part for 2017.

13. Date of Next Meeting – Burwash Parish Full Council 13/12/16 at 7.00pm at the Parish Room (Internet Room), The Bear car park.