

# Burwash Parish Council

**DRAFT** - Minutes of the Council Meeting

Held on the 12<sup>th</sup> September 2017, at 7.00pm in the Parish Room, the Bear Car Park

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## **Present**

Chair – Cllr David Vereker, Vice-Chair – Cllr McBride, Cllr Crabtree, Cllr Dixon, Cllr Durrant, Cllr Jenner, Cllr Kenny, Cllr Pope

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### **1. Apologies for Absence**

Apologies received and noted from - Cllrs Caulkin, Elmslie, Moore and Nash

### **Public Time**

The questions raised by the public were already included under correspondence, i.e. dangerous traffic issues on School Hill and concerns regarding Burwash Car Wash. Also issues relating to the Internet Café under agenda item 8.

### **2. Disclosures of Interest**

No declarations made.

### **3. Report from County and District Councillors**

**a. County & b. District** – Cllr John Barnes reported that pressure is being brought on ESCC by the Residents' Association, in collaboration with the County Councillor, to confirm a date for the urgent repairs needed at Vicarage Lane.

RDC is proceeding its considerations on Compulsory Parking Enforcement (CPE), it is expensive to introduce and ESCC is still to be convinced. Charges direct to residents are unlikely in the villages. A decision should not be expected before the middle of 2019.

The traffic issues on School Hill are being pressed forward at County level, residents encouraged to gather evidence and Cllr Barnes will request incident data from the Fire Service – confirmed that the PCC will not be taking on the Fire Service alongside Police.

Works to the High Street, including yellow lines, cannot commence until Shrub Lane is reopened, this is currently on target for the end of October.

### **4. Accuracy of the minutes of the previous meeting**

**RESOLVED** – minutes of the Council Meeting held on 8<sup>th</sup> August 2017 as a correct record.

### **5. Correspondence to the Clerk**

The resignation of Jacky Nash from the Parish Council has been received. Thanks were recorded for all the work she has done (and continues to do) for the community. This casual vacancy has been duly advertised.

Road safety issues on School Hill – Cllrs Crabtree, McBride and Moore undertook to progress this, including investigating Match Funding with ESCC Highways, in liaison with the school. Burwash Car Wash – to be checked re advertising in its environs and related permitted activities.

Confirmation has been received that the Burwash War Memorial is now Grade II\* Listed. This does not preclude seeking Grade I status in the future. Thanks were recorded to Sir Frank Sanderson and Mr Robert Banks for their work to accomplish this listing.

Bedgebury Pinetum has offered community Christmas trees for sale but BPC confirmed that it has not been a practice to purchase one as other local groups take this on.

## 6. Finance (standing item)

- a. Bank balances at 31/08/17 are £38,372.19 in current account and £10,665.16 in the savings account. However, Councillors were reminded that the current account balance now includes the grant of £8,700 to be earmarked for the Neighbourhood Plan only.
- b. **RESOLVED** – to approve the following payments. The voting was unanimous. The Chairman signed the approved payment schedule.

Payment Schedule	Cheq No.	Amount	
Clerk Salary	S/O	£745.38	Paid In arrears to JC for last working month
Pet Waste Solutions	S/O	£93.55	
Adam Watts	S/O	£15.00	
Post Office (HMRC to 5/9/17)	102176	£150.02	PAYE for month end 5/8/17 & 5/9/17
Jane Cheshire	102177	£623.96	Statutory Maternity Pay - month 2
Paulette Barton	102178	£563.37	Locum clerk hours for August
Donna Moles	102179	£511.20	Stage 4 Neighbourhood Plan Consultant fee
Mr K T Lowe	102180	£150.00	Batemans Framing & Mount by Blackshed Gallery
City Escapes	102181	£165.90	Grass cutting Hornbeam Meadow x 3

- c. Due to an on-going technical problem neither the budget monitor nor the bank reconciliations could be presented. This will be remedied for next month.

## 7. Neighbourhood Plan

As the spokespersons for the Neighbourhood Plan were unavailable the budget was not presented and a full report unavailable. However, it could be reported that interest had been high and all leaflets available handed out at the village fetes.

## 8. Upgrading the computers in the Internet Resource

The Report from Cllr Elmslie was incomplete so it was **RESOLVED to defer** to next meeting. Cllr McBride to liaise with Cllr Emslie.

Cllr Durrant offered, and was thanked for, a kettle for the Internet Café.

It was noted that the Internet Café cannot be empowered to raise, hold or spend funds independently of the Parish Council.

## 9. Grants

The Clerk reported that applications for grants 2018/2019 were beginning to be received and that a full table of requests together with the supporting documents would be available at the next meeting.

## 10. Village Milestones

Cllr Crabtree confirmed that the project would be receiving publicity in this month's Parish Magazine.

**11. Village Memories**

Cllr Crabtree reported that Heritage Lottery funding might be available for this project.

**RESOLVED** that Cllr Crabtree should seek such funding.

**12. Love Burwash Day**

Cllr Crabtree has taken over this project for this year and will co-ordinate with Cllr Kenny as necessary.

**13. Report from PCSO**

Was noted and filed for reference.

**14. Key and Code Holders**

Deferred until next meeting so a definitive list of holders can be created.

**15. Casual Vacancy**

Two excellent candidates had presented applications. After personal presentations and having taken part in a question and answer session, it was unanimously declared that Mr Andrew Mann should be co-opted into the Casual Vacancy. He accepted and will commence his duties, having completed all necessary paperwork, at the next full council meeting. It was also unanimously declared that the second candidate Mrs Fiona Chalk should be offered the opportunity to consider the next available Casual Vacancy.

**16. Information for noting or including on a future agenda**

1. Update on the pollarding schedule for the Lime trees.

**17. Date of Next Meeting** – Burwash Parish Full Council 10/10/17 at 7.00pm at the Burwash Pavilion, Burwash Common.