

Communications and Community Workstream

Draft Minutes for the meeting on Monday 27th January

1 Apologies for Absence

Ian, Anne

2 Appointment of Chairperson

Brian

3 Nature and purpose of this group

To support initiatives, provide a summary of activities for full Council meetings and to encourage other groups to develop communications plans. Future meetings should be opened out to members the public.

4 Update on existing/ongoing activities:

Blue Plaque scheme

Berry is leading with Steve on this. The intention is to provide a historical guide to the buildings in the High Street, with the possibility of them each displaying a 'plaque' providing the public with information about the building. The intention is that the research should be complete by the end of the year, with plaques in place by Easter 2021.

Knitting Project

385 triangles have been produced so far, with another meeting of the group of knitters Planned for February. They are due to be in place for VE Day, but may also be used for 'Love Burwash' Day.

Council Rooms notice

A 'Parish Council Rooms' notice has been designed and will be attached to the Room shortly.

VE Day Plans

The Council will offer support and encouragement to local organisations which are planning Events, but not organise anything apart from this. Brian will contact local organisations to enquire if they are planning anything.

Love Burwash

A date of Saturday 21st March was recommended as a day for a 'Spring Clean', using support material from previous events. It would be publicised across the communities and asking for offers of help and suggestions as to what cleaning/tidying activities they would like to see included.

A postal leaflet drop might be considered as a mean of reaching everyone in the communities, together with a banner across the front of the Village Hall.

Brian will liaise with Rachel and Sylvie over the organisation and publicity for the day.

Action: Council to agree the date and organisation

Parish Assembly and AGM

It is proposed to have these two meetings on the same evening in late May, with the Assembly following on from the AGM. It should include feedback from the organisations who have been given grants, an update on Council initiatives, and an opportunity to take questions from the public. Local groups would be encouraged to set up displays.

Action: Council to agree a date for the AGM/Parish Assembly

5 New initiatives

It was recognised that the Council is very stretched in its current commitments and some initiatives may be better managed next year. This includes development of the old Telephone Box.

6 Communication within the communities

The Council should explore other means of communicating with the communities it serves, including postal leaflet drops and maybe using the Bus Shelters as information points. These could be considered at the next meeting.

7 Next meeting

It was thought unnecessary to meet monthly, but an occasional meeting for sharing ideas and supporting ongoing work would be helpful.