

# Burwash Parish Council Planning Committee

Minutes of the Planning Committee

Held on the 25<sup>th</sup> March 2020, at 1.00pm

Due to the coronavirus crisis this meeting was held online using Microsoft Teams

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Chair Cllr N Moore, Cllr Franklin and Cllr Newson

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The Chair opened the meeting at 1.00pm

## **Public Time**

No members of the public were present. Opportunity was given for public to join the online Teams Meeting by requesting an email invitation and link to the Virtual Meeting.

No requests were received.

### **1. Apologies for Absence**

Apologies had been received from Cllr Rees.

### **2. Disclosures of Interest**

None

### **3. Minutes from the previous meeting**

It was agreed that the previous minutes from the 11.3.20 should be amended as follows:  
Add an "S" to where it says Cllr Moore on apologies for absence in previous minutes.

**Action: Assistant Clerk to update**

### **4. Strand Meadow**

Nothing further to report at present.

### **5. Footpaths Update**

Nothing further to report at present

### **6. Planning Applications**

List 9 dated 10.3.20 (comments due 31.3.20)

#### **RR/2020/207/P**

DEL Silver Firs, Westdown Lane, Burwash Common, Burwash TN19 7JT  
Demolition of single storey extension and erection of one and two storey extensions  
(previously approved under planning permission RR/2017/389/P.)

**Resolved: Support Approval**

**Comment lodged on the planning portal on 30.3.20 reference: OWPC23472**

#### **RR/2020/243/P**

DEL Burwash Village Hall, High Street, Burwash TN19 7HA

Replacement of windows and doors to the front (timber), east side and rear (PVC). (Part retrospective)

**Resolved: Support Approval**

**Comment lodged on the planning portal on 30.3.20 reference: OWPC23473**

**7. Correspondence to the Clerk**

**Glebe House Site**

An email was received on 20.3.20 from Mr Graham Fifield from GRF Planning notifying the Parish Council of a Pre-Application that had been lodged with Rother District Council in relation to land at Glebe House.

Mr Fifield included concept drawings and indicative plans of the proposed development for 22 homes.

He also included a Neighbourhood Plan Submission Document. Mr Fifield has confirmed he is happy for these to be made public and can go on the website

CLRs suggested it would be good to arrange a site visit and film the visit to show the site from different angles.

The Parish Council has the opportunity to formally assess the site and will evaluate it on merit. Potential areas of concern could be Site Lines, Screening, AONB, Traffic and Sustainability among others.

It was resolved that the Planning Committee would set up a separate (virtual) meeting where Mr Fifield could present the plans to councillors. Public would be able to attend if they wanted to by requesting a link to the virtual meeting.

It was resolved that information about the Pre-Application will be put on the website and public asked to email any questions they have to Cllr N Moore. If necessary, a survey software such as Survey Monkey could be used to create a questionnaire and analyse responses.

**Action**

**Assistant Clerk: draft text and once confirmed put on website with the documents and send for inclusion in E-Bulletin. Contact details for public to ask questions (use Cllr N Moore's email).**

**Cllr N Moore to contact Mr Fifield about a date for setting up a presentation to council.**

**Explore possibility of a site visit and film.**

**Cllr N Moore – to forward plans and information received to the Neighbourhood Plan Steering Group**

**8. Any Planning Results received**

**RR/2019/2764/L**

**Hutchings Farmhouse, Fontridge Lane, Burwash**

Installation of secondary double glazing on 10 windows. (Retrospective)

Decision Date: 25.3.20

**Decision: listed building consent has been granted**

**9. Information for noting or including on a future Agenda**

Glebe House Site

**10. Date of next meeting and time to be agreed**

A date will be set once we know when Mr Fifield is available.

There are no current planning applications outstanding for Burwash so when future applications are received a meeting will be arranged to discuss these accordingly.

**Meeting closed at 1.45pm**