

# Burwash Parish Council Planning Committee

Minutes of the Planning Committee

Held on the 26<sup>th</sup> May 2020, at 10.30am

Due to the coronavirus crisis this meeting was held online using Zoom

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Chair Cllr N Moore, Cllr Franklin, Cllr Newson, Cllr Wraight, Cllr Rees, Cllr Caulkin

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**There were 3 members of the public present online.**

## Public Questions:

Public: Does the Committee feel their lack of knowledge on planning and the processes that are used by Rother mean that decisions are taken on planning and not followed through properly or properly understood? This has been a problem in the past. Would Councillors find it useful to have further training on planning and the planning processes used by Rother in their decision making.

Cllr Franklin: Previous Councillors had vast experience on planning so although current members on the planning committee are still learning, previous Councillors had a great deal of knowledge.

Cllr Newson: We are all volunteers that are willing to learn, the question is how?

Cllr Rees: Cllr Rees and Moore have attended a seminar on planning and have yet to present to the planning committee. **Action:** Clerk to schedule presentation meeting for planning.

Members **RESOLVE** to discuss potential trainers and decide at the next meeting the trainer and format. **Action:** Clerk to place this item on the next planning agenda.

Public: Noted that the current Council is proactive, and they are all unpaid volunteers. Public are not always aware of training had by Councillors. Perhaps the training could be relevant to some of the applications and queries coming to the planning committee at present.

## 1. Election of Chair.

Cllr. Moore nominated Cllr. Rees.

Cllr. Caulkin seconded the nomination.

Cllr. Rees accepted the nomination and was elected Chair of the Planning Committee.

Council thanked Cllr. Moore for the work and time dedicated to being chair of the planning committee.

## 2. Election of Vice Chair.

Cllr. Franklin nominated Cllr. Caulkin.

Cllr. Wraight seconded the nomination.

Cllr. Caulkin accepted the nomination and was elected Vice-Chair of the Planning Committee.

## 3. Terms of Reference.

Committee members discussed the terms of reference document. Members **RESOLVE** to adopt the terms of reference after review at Full Council on 09-06-20.

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## 4. Apologies for Absence.

None reported.

## 5. Disclosure of Interest.

Cllr. Franklin disclosed a family connection with the owners of the Oakleys agenda item 14.a.

## 6. Minutes from the Previous Meeting.

Councillors **RESOLVE** to adopt the minutes of the meeting held on 28-04-20 as an accurate record of the meeting. Minutes to be presented to Full Council on 09-06-20.

## 7. Strand Meadow.

Councillors noted that there has been no update on proceedings.

Councillors **RESOLVE** to write to Rother regarding the boarding on site with a request to remove once enforcement restrictions have been lifted. **Action:** Clerk to investigate who the previous contacts have been in this matter.

## 8. Planning Applications.

a. RR/2020/829/T Clare House, Rectory Close, Burwash TN19 7BH.

Council **RESOLVE** to support the application.

b. RR/2019/2739/P Holton House, Spring Lane, Burwash, TN19 7HX.

Council agreed that not enough information was available on why the changes were required.

Council **RESOLVE** a decision of No Comment on this application.

c. RR/2020/213/P Buxley, Hoppers Croft Lane, Burwash, TN19, 7BA.

Council **RESOLVE** to support the application with the following caveats:

i. Applicants to observe the AONB design guide adopted by the Parish Council with relevance to local materials and design.

ii. Applicants to observe the Council's policy adopted in the Burwash Neighbourhood Plan on the Dark Skies initiative.

iii. Applicants to observe sensitive pruning of trees on the boundaries and not conduct any large-scale felling.

## 9. Any Planning Results Received.

None reported.

**Action:** Clerk to check on whether Council is informed about appeals to decisions.

## 10. Correspondence to the Clerk.

Nothing to report.

## 11. Glebe House.

Councillors discussed the update paper submitted to the committee. Council **RESOLVE** to wait until developer has requested a full consultation before submitting the report.

Council **RESOLVE** to recommend Glebe House report to Full Council on 09-06-20.

Council **RESOLVE** to make Glebe House a standing item on the agenda for future Planning Committee meetings.

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### **12. Ashwood.**

No update to report. After last Planning Committee presentation, developer due to send updated plans and to present to Save Our Fields. Waiting for this to be completed. Councillors **RESOLVE** to make Ashwood a standing item on the agenda for future Planning Committee meetings.

### **13. Future Housing Targets.**

Council keen to discuss targets with Rother more formally. **RESOLVE** to schedule a meeting with Cllr. Barnes & Cllr. Kirby-Green. **Action:** Clerk to schedule meeting.

### **14. Other Potential Housing Sites.**

Item moved to the next Planning Meeting.

Council **RESOLVE** to conduct two planning meetings in June to cover agenda items required.

### **15. Information for noting or including on a future agenda.**

- a. Extending the boundary conservation area.
- b. Councillor training on planning and process.
- c. Ashwood site.
- d. Potential housing sites.

### **16. Date of Next Meeting.**

Friday 5<sup>th</sup> June 2020 – 10.30am.

**The meeting was closed at 11.45am**