

Burwash Parish Council

Minutes of the **Virtual Burwash Parish Traffic & Transport Working Party** meeting held at 19.00 on Monday 27th July 2020.

The meeting was conducted using Zoom Meeting Space and was recorded.

Members Present: Cllr. R. Franklin, Cllr. Rees, Cllr. Newman, Cllr. A. Newson, Declan O'Neill, Lindsay Green, Lesley Moore, Helga Castle, Halina Keep, Hilary Stewart, David Cowell and Betty McBride

Apologies: Cllr. Caulkin and Cllr. Hosein.

Meeting opened: 19.03

1. Public Time.

It was noted that due to this meeting being a working party, members of the public encouraged to speak openly throughout the meeting.

2. Apologies for Absence.

Cllr. Caulkin and Cllr. Hosein sent apologies for the meeting. Cllr. Wraight and Cllr. Newson had technical problems but received the audio of the meeting on 28-07-20.

3. Election of Chair.

Cllr. Franklin asked for a Councillor volunteer to Chair this working party. No Councillors volunteered. Cllr. Franklin agreed to chair this meeting with a view to speaking to Council after the meeting to agree an alternative Chair moving forward.

4. Review of Terms of Reference.

Cllr. Franklin confirmed that the terms of reference for this working party were agreed in May 2020 and will be annually reviewed in May 2021.

Mrs. Moore noted that there may need to be revisions during this year dependent on the workstream activity. The group agreed that the review of the TOR's could be flexible.

5. Disclosure of Interest.

Cllr. Franklin declared he lives in Willingford Lane.

Mr. Green declared that he lives in Vicarage Lane.

The group agreed that any disclosure of interest should, in future, be pecuniary as all members of the group live in the Parish.

6. Accuracy of the minutes of the previous meeting.

The minutes of the previous working party meeting were agreed by members of the group as an accurate record of the meeting.

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7. Burwash Weald & Common – Revising the Speed Limit.

Action: Clerk to circulate the reports compiled by Mr. Green to all members of the Council and working party. **Completed.**

Members of the working party **RESOLVE** to recommend that Full Council agree to conducting a feasibility study for Burwash Common and Willingford Lane. Cost £600 approx.

Members of the working party **RESOLVE** to recommend that Full Council agree to conducting the necessary speed survey, separate surveys for Burwash Common and Burwash Weald. Cost £410.00 + VAT per survey.

Action: Clerk to place resolutions on the agenda for the next Full Council on 11-08-20.

Action: Mr. Green to complete the appropriate forms for the feasibility study and arrange their submission.

8. Speed Recording to identify Hot Spots & Police Action.

Cllr. Franklin reported to the group that at a recent RALC meeting there was discussion about the purchase of a speed camera and the confirmation that data from the camera could be submitted to the Police to identify speeding hot spots. Some parishes are looking at sharing the camera and the cost.

9. 20mph Update.

Mr. O'Neill reported that the business plan is moving forward.

Action: Clerk and Mr. O'Neill will work together to submit the plan before the end of September.

Action: Cllr. Franklin to arrange for a consultation with residents affected by the proposed build-outs on the pinch points.

Update: Clerk has circulated confirmation of the speed survey at the East End of the village. Highways have confirmed that the survey will be conducted in 2nd / 3rd week of September 2020.

Action: Clerk to update the working party on final date and location of speed survey.

10. Yellow Lines Survey Conclusions.

Members of the working party agreed to review the conclusions at a later meeting.

Action: Clerk to check with Cllr. Barnes to ask if there is another consultation was imminent.

11. Cycle Paths & Walkways.

No progress has been made on the cycle path between Burwash and Etchingham.

Mr. S. Moore is hoping to progress this after the opening of The Blacksmith's Coffee Shop.

12. Speed Watch.

It is hoped that the Speed Watch will resume in August.

13. Long Term Parked / Abandoned Vehicles in the Villages.

The long-term parked vehicle in the Bear car park is taxed and, therefore, can remain.

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14. Traffic Signage Obscured by Hedge Growth.

The 40mph electronic speed indicator sign on the entrance to Burwash Common is obscured.

Action: Clerk to contact Highways and report. *Completed.*

15. Car Park Transfer.

Cllr. Franklin reported that negotiations are continuing with Rother over the transfer of the car park and toilets.

16. Road Repairs Quality.

The group discussed the poor quality of the road repairs.

Action: Clerk to request the date of the next Scrutiny Committee from County.

17. Items for noting or including on the future agenda.

- Group to discuss a strategy for communications.

18. Date of next meeting.

Monday 24th August 2020 – 19.00.

Meeting Ends 21.20

X

Cllr. Robert Franklin
Chair of Burwash Parish Council