

## **ACCESSIBILITY STATEMENT**

This website is run by Burwash Parish Council.

We want as many people as possible to be able to use this website.

Burwash Parish Council is committed to making its website accessible in accordance with national legislation transposing Directive (EU) 2016/2102 of the European Parliament and of the Council of 26 October 2016 on the accessibility of the websites and mobile applications of public sector bodies (OJ L 327, 2.12.2016, p. 1.)

This accessibility statement applies to the Parish website.

### **How accessible this website is**

We know that this website is not fully accessible and we are working on a solution.

### **What to do if you can't access parts of this website**

If you need information on this website in a different format like large print, easy read, audio recording or braille please contact the Clerk (see details below on Contacting Us).

### **Reporting accessibility problems with this website**

We are always looking to improve the accessibility of this website. If you find any problems not listed on this page or think we are not meeting accessibility requirements, please contact the Clerk (see details below on Contacting Us).

### **Enforcement procedure**

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 (the 'accessibility regulations').

If you are not happy with how we respond to your complaint, contact [the Equality Advisory and Support Service \(EASS\)](#).

### **Contacting Us**

The best way to contact us is by email: [parishclerk@burwashpc.org.uk](mailto:parishclerk@burwashpc.org.uk) or by phone: 07375 809 660

If you would prefer to come to the office in person please check current opening hours on the Parish Website.

Our office address is: Burwash Parish Office, High Street, Burwash TN19 7EU

**Please note that due to the current Government guidelines, the Parish Office is closed and the Clerk and Assistant Clerk are working from home.**

## **Technical information about this website's accessibility**

Burwash Parish Council are committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

This website is not compliant with the Web Content Accessibility Guidelines version 2.1 AA standard, due to the non-compliances listed below.

### **Non accessible content**

Many of our older PDFs and Word documents don't meet accessibility standards – for example, they may not be marked up so they're accessible to a screen reader.

The Accessibility regulations 2018 do not require us to fix PDFs or other documents published before 23 September 2018 if they are not essential to providing our services.

Any new PDFs or Word documents we publish will meet accessibility standards.

Some of our brochures and documents, such as posters, are designed to be downloaded and printed, so these may not be fully accessible.

Community content may not be accessible and is not covered by this statement.

Most older PDF, Word, Excel and PowerPoint documents are not fully accessible to screen reader software.

### **How we tested this website**

Our website has been checked by SiteImprove and Wave for Level AA standards of the WCAG 2.1. We continue to monitor issues that arise using

their online accessibility checker. We aim to launch a new website by May 2021 which will be fully compliant.

## **What we're doing to improve accessibility**

We have produced an accessibility roadmap below which shows how and when we plan to improve accessibility on our website.

### **Now**

Ensure that new pdfs are put through an accessibility checker before going onto the current website.

Accessibility Audit of all key finance and Full Council Documents dating back to 23 September 2018.

The Parish Council is actively reviewing the website and options for replacing it with a better site:

- A quote has been obtained from Hugo Fox and Aubergine and a third quote is being obtained from another supplier.
- A resolution will be made in October 2020 about a new website

### **Next**

Accessibility Audit of all Committee and general Council Pages

New website to be launched by May 2021 for the Parish Council and a separate space for community based pages.

### **Future**

Consider and action any issues arising from the above accessibility audits

We will also continue to address and fix issues as they arise from the live SiteImprove report for our website.

- A Quote has already been obtained from Hugo Fox to create a new more accessible website
- A further quote is being obtained from Aubergine who partner with SLCC to create accessible websites for public bodies.

New documents being put onto the website will be checked for accessibility.

## **Preparation of this accessibility statement**

This statement was prepared on 18<sup>th</sup> September 2020. It was prepared by using information received through SLCC, internal discussions, running reports through the online accessibility checkers WAVE and SiteImprove and looking at other government websites and EU legislation with examples of statements.