

Burwash Parish Council
Community and Communications Working Party

Draft Minutes of the meeting on September 1st

Attended by:

Cllr Bob Franklin, Cllr Julian Kenny, Cllr Brian Newman (chair), Cllr Dominic Mary-Stemp
Cllr Berry Wraight,
Phil Dixon, Sylvie Franklin, Halina Keep, Graham Lewis, Claudette Neville

1. Apologies for Absence

Jason Caulkin

2. Disclosures of Interest

none

3. Minutes from the previous meeting

Approved at last Full Council

4 Bi-annual report to Parishioners (Mail Drop)

A letter to be sent to all parishioners outlining current issues and inviting them to join up to the e-bulletin and access the website. The Business Directory and a leaflet from the Fire and Rescue service will be included. Distributed initially by the sorting office, and any non-deliveries will be posted separately. Cost £100 for sorting office, plus 2nd class stamp for each additional undelivered letter.

Resolution: To agree the letter to be sent to all Parishioners

Resolution: To agree expenditure on postage and copying.

5 Partnership working

Batemans:

A number of participants in the Comms Working Party have various jobs at Batemans, and work has been done to encourage visitors to explore the Village and Local footpaths. In the past the manager has attended various Village events and we would want this to continue

Action: Halina to contact the House and Collections Manager (Gary Enstone) for contact details.

Burwash Primary School:

A number of members of the Council have children at the school. The Council might explore the opportunities to work more closely with the school to increase understanding of local government, and to participate in Village events.

Fairfield Surgery:

Claudette Neville works with the Patient Participation Group. There has been significant liaison with the Council since the start of the Pandemic, and the Parish Room has been made available to the Surgery. We were advised that there is a need to provide external shelter for those waiting to enter the Surgery

Action: Claudette was invited to approach the Council for funding.

PCSO

Bob has had contact with the PCSOs when they were appointed to the area

Local Groups

There is a list of local groups and their contact details on the website. They could be encouraged to have a stall at the Annual Parish Meeting.

The 'Wild About Burwash' group is in regular contact with similar groups in other parishes.

Other Councils

The Parish Clerk is in regular contact with officers of other Local Councils

6 Love Burwash

It was agreed that there would be a Love Burwash week in the week beginning 5th April. Organisation will be discussed at a future meeting.

7 Co-ordination and support for older residents

The need to support the isolated in the communities of whatever age was acknowledged. It was recognised that much work was already being undertaken by different groups.

Action: Claudette to discuss with Jackie Bird (BCWRA) and Shirley Viney (St Bartholomew's Church) if there can be links between the various groups, and a way of drawing those who are isolated into supportive communities.

8 Parish Promotion Plan

Berry outlined the Blue Plaque scheme which was now in place. Historic buildings in the High Street will be able to display a small blue disc with a brief history of the building. There is no cost to the council for this initiative.

9 Donation from Hastings Direct

The Working Party agreed to set aside this money until they have been approached by the PPG at the surgery (see the earlier item) as it was considered to be an appropriate use of the money. There was some discussion about acknowledging the work of volunteers during the Pandemic and it was agreed that a letter from the Council to each volunteer would be fairer and less divisive than personal gifts.

10 Notice boards

Action: Brian will contact BCWRA for their advice on where Council notices should be displayed.

11 Updates (brief resume of any developments since the last meeting)

Post Lockdown events (Cllr Wraight)

None

Coronavirus processes and procedures (Cllr Franklin)

All now drawn to a close

Christmas Lights (Cllr Newman)

Action: Brian to place_order in October

Business Directory (Cllr Caulkin)

Completed and online, to be distributed with the Parish Letter

Website (Cllr Caulkin)

Not discussed

e-bulletin (Halina Keep)

Lengthy articles to be headlined and then links provided to the full article

Those wishing to sell items would be referred to the Facebook Community website

There are around 450 signed up to receive the bulletin

Flags and Flag Pole

It was agreed that the existing damaged flagpole will be removed.

A new, more robust pole will be erected at the west end of the Village.

The flying of flags will be discussed once the new pole is in place

Action: Bob to arrange for the removal of the damaged pole and to contact Dorothy Waterhouse about positioning a flagpole on her land at the entrance to the car park.

12 Items for next agenda

October: Community safety
Social Email and Media Policy

January: Parish Assembly
Love Burwash Week (commencing 5th April)

Date of next meeting: Tuesday 6th October 3pm