

Burwash Parish Council
Community and Communications Working Party

Minutes of the virtual meeting held on Tuesday October 6th 15.00

Members Present: Cllr J Caulkin, Cllr R Franklin, Cllr J Kenny, Cllr B Newman (chair), Cllr D Stemp, Cllr B Wraight, Alistair Coulthurst, Sylvie Franklin, Halina Keep

1. Apologies for Absence

Claudette Neville

2. Disclosures of Interest

None

3. Minutes from the previous meeting

Approved at Full Council Meeting on 8th September

4 Bi-annual report to Parishioners (Mail Drop)

All despatched by the Sorting Office.

For those wishing to have printed updates, it is suggested that they have a printed copy of the Parish Council Matters together with a copy of the last Full Council Minutes.

Action: Emma or Rachel to follow this up and let the WP know how many parishioners have requested paper copies. The WP will review if this is a manageable task.

5 Co-ordination and support for older residents

Feedback was provided by Claudette Neville on discussions with BCWRA and Shirley Viney (St Bartholomew's Church).

We agreed to make know the Age Concern and Silverthreads contact details via the Parish Council Matters and website

Action: Cllr Newman to include information on the Parish Council Matters for November and to contact **Steve Mottram?** who has supported the community in the past

6 Notice boards

The Parish Notice board in Burwash Common needs attention as the key has been lost.

There is no Parish notice board at the Weald.

The Noticeboard next to the Council Office door will be re-sited adjacent to the emergency exit

Action: Councillor Newman to contact a locksmith

Cllr Kenny will contact the Wheel Inn to discuss placing a bigger Parish board on their site

Cllr Wraight will ask Mt Wraight if he would re-site the Village Board and provide a panel

With the name of the Council.

7 Website

The present website does not comply with new government regulations. Our current provider's contract lasts until next May. Emma and Jason are looking at alternatives. The need for an App will be discussed once a website provider has been identified.

8 Burwash History Booklet

There has been a suggestion that a 'History of Burwash' booklet should be published to work alongside the Blue Plaque scheme. Cllr Wraight advised that there is a plan to produce a booklet linked to the 'Blue Plaque' scheme but this a long term project.

It was agreed to open up the scheme to the Weald and Common communities and they would be invited to contact Cllr Wraight who would outline the work undertaken so far. It would be for the communities themselves to move this forward.

Action: Cllr Newman to include an article in the Parish Matters for November

9 Flagpole and Bunting

It was agreed that re-siting the flagpole was not a priority and would be discussed at a later meeting.

Cllr Wraight reported that there were 900 pennants and 9 strips of 24 'Thank You' pennants. If they can be traced, the poppies knitted for the Armistice Centenary could be displayed at St Philip's and St Bartholomew's Churches.

Action: Cllr Newman will contact the churches to check if they were available for display

10 Community safety

This was included in the Neighbourhood Plan: Section 5: Our Future.

We have a Travel and Transport Team who have developed a policy on Road Safety, and we put into place a Community Help Line, during the current Pandemic which could be used in future emergencies.

BEAT
BWCra

11 Social and Media Policy

At present there is the Burwash Community Action Group, which is not directly linked to the Parish Council. There was discussion as the need for a dedicated 'Facebook' page. It was thought that this should not be a forum for discussions, but a means of providing information which would be readily accessible. It was not intended to replace the website and the e-bulletin, or printed material.

Emma and Jason were already looking at options and Emma was looking at the experience of other Councils. Alistair's presence at the meeting was helpful and reassuring as he was able to talk from experience of using such sites. It would be helpful for him to join with Emma and Jason in considering the possibilities.

The Working Party considered that it was worthwhile for this work to progress

12 Three Year rolling plan

In order to plan ahead, and for these plans to be allowed for in the Financial Three Year Plan,

the attached document was discussed and agreed. It was stressed that the work to be undertaken over the

13 Dates for future meeting

In order to make life easier for our support team (Emma and Rachel), could we consider meeting on the third week of each month, on a Monday, Tuesday or Thursday. I would like us to agree the dates for the next three months (at least).

T and T meets on Monday evenings

November Monday 16, Tuesday 17, Thursday 19

December Monday 21, Tuesday 22

January Monday 18, Tuesday 19, Thursday 21

14 Items for next agenda

November Use of the Parish Room

January: Parish Assembly
Love Burwash Week