

# Burwash Parish Council Planning Committee

Minutes of the Planning Committee  
Held on the 4<sup>th</sup> January 2021, at 19.00

Due to the coronavirus crisis this meeting was held online using Zoom and was recorded.

---

**Members Present:** Chair Cllr. I Rees, Cllr. R Franklin, Cllr. A Newson, Cllr. A. Stapylton-Smith, Cllr. B Wraight and Cllr. D Stemp

**The meeting was opened by the Chair at 19.00**

There were 4 members of the public present and Cllr. J Barnes also attended.

---

**1. Public Time**

No members of the public wanted to speak.

**2. Apologies for Absence.**

Apologies for absence were noted from Cllr. C Chapman.

**3. Disclosures of Interest.**

Cllr. Franklin declared an interest in Item 9. Extended family are owners.

**4. Minutes from the previous meeting.**

Members unanimously approved the accuracy of the minutes from the last meeting dated 14-12-20 and **RESOLVED** to submit these to Full Council for approval.

**5. Planning Applications.**

a). RR/2020/1798/P

Former Ashwood Nursing Home, Heathfield Road, Burwash Common TN19 7LT

Demolition of existing buildings and redevelopment of site to provide 12 residential units, car parking, cycle and refuse facilities and associated works.

**The meeting was paused at 19.05 for Mr. Collins-Green (developer) to speak.**

*Mr. Collins-Green explained they had been waiting on news from Rother regarding their preferred Housing Association since Spring 2020.*

*The application was lodged on the 10-10-20 and there has been a long wait for it to be validated.*

*Once approval is given the developer indicated they would aim to start works within 6 weeks.*

*The pink notice is not yet up. Cllr. Barnes offered to follow up with Rother.*

*Members noted that Mr. N Collins-Green was available if there were questions about the design or the reasoning behind the amended plans. Members commended the developer's involvement with the community. Members invited the developer to attend the next meeting.*

**19.12 Meeting resumed (Mr. Collins-Green left the meeting).**

Comments are not due till after the next Planning Committee Meeting scheduled for the 25<sup>th</sup> January 2021. Members agreed to discuss this item fully on that date and to make sure Burwash Weald and Common Residents Association (BCWRA) were aware of the meeting. It would also be included on the E-Bulletin, website and facebook community action page to enable maximum public engagement.

**Action:** Asst. Clerk to ensure an update is made to the BCWRA, website, facebook page and E-Bulletin

**Action:** Asst. Clerk to add item to next Agenda

b). RR/2020/2309/T

26 Hornbeam, Burwash

Land at rear – reduce low limb of oak tree to West from approx. 11m to no more than 7m.

Members unanimously **RESOLVED** to support this application.

**Action:** Asst. Clerk to put comments on the portal. *Completed 5-01-21 Ref. OWPC27353*

c). RR/2020/2233/P

2 Holton Cottages, Spring Lane, Burwash

Proposed pitched roof and tile hanging to rear extension in lieu of flat roof.

Members unanimously **RESOLVED** to support this application.

**Action:** Asst. Clerk to put comments on the portal. *Completed 5-01-21 Ref. OWPC27354*

## **6. Any Planning Results Received.**

a). RR/2020/1187/P West End Farm, Forest Lane, Watkins Down, Burwash

Installation of a new pitched timber roof with dormer door, on the walls of an existing farm outbuilding. (Retrospective). Planning Permission Granted 07-12-20

The Planning Committee had submitted a general comment that the dormer windows were inappropriate as they are not in the High Weald Design Guide.

Members noted that Planning Permission had been granted.

Cllr. Barnes suggested contacting the High Weald Unit for comment on future applications where features (such as dormers) were not supported by the High Weald Design Guide. He added that a strong condition and Section 106 had been attached to this planning decision to ensure its agricultural use.

b). RR/2020/1684/P Kestrel House, Heathfield Road, Burwash Weald, Burwash

Revised design for detached garage, workshop and store (revision of RR/2019/2017/P and RR/2018/981/P). Planning Permission Granted 07-12-20

The Planning Committee had objected to this application on the basis that the design featured dormers and that the building is visible from the footpath.

Members noted that Planning Permission had been granted.

Cllr. Barnes suggested contacting the High Weald Unit for comment on future applications where features (such as dormers) were not supported by the High Weald Design Guide.

c). RR/2020/1925/P Bough Ley, Heathfield Road, Burwash

Proposed first floor rear extension with dormer. Change roof tiles to slate.

Planning Permission Granted 21-12-20 (The Planning Committee supported this application).

Cllr. Stapylton-Smith advised members that the immediate neighbour to Bough Ley was not aware of the proposed extension until the pink notice had expired.

Members discussed the “Rother Alert” feature that residents can sign up for. This provides updates on bin collection and any new planning applications within the vicinity of the person’s home.

**Action:** Asst. Clerk to make sure that Rother Alerts are advertised on the E-Bulletin and Website so residents are aware.

d). RR/2020/1620/L 2 Holton Cottages, Spring Lane, Burwash

New pitched roof and tile hanging to rear extension in lieu of existing flat roof.

Listed Building Consent Granted 22-12-20. (The Planning Committee supported this application).

Members noted that Planning Permission had been granted.

e). RR/2020/1851/P Kemland House, Kings Hill, Burwash

Demolition of existing conservatory and construction of orangery.

Planning Permission Granted 22-12-20 (The Planning Committee supported this application).

Members noted that Planning Permission had been granted.

f). BURWASH RR/2020/939/T Land around Garston Park and to the north of Churchill

House and south of old police house, Burwash

Works to remove damaged / dangerous stem of yew tree.

No Objection was noted in the Planning Decisions issued under Delegated Powers between 29-11-20 and 18-12-20 and Letter dated 11-12-20.

The following comments were made by the Planning Committee: *The Planning Committee met on the 25th June 2020 but were unable to come to a decision about this application but RESOLVED to make the following comments: i) If the trees are dangerous then council agrees this needs to be addressed. ii) Council would like to request more information on the extent of the works. iii) Council would like the ownership of the trees, which currently seems unclear, to be clarified.*

Members noted the planning decision and that the tree had potentially already fallen.

## **7. Planning Appeals (Standing Item).**

None

## **8. Enforcement (Standing Item).**

a). Change of Status – ENF/115/20/BUR

Kestrel House, Heathfield Road, Burwash

Roof not being built in accordance to approved plans.

*Status: No further action – planning permission approved. 10-12-20*

Members noted at item 6b that this application had been approved.

b). Change of Status – ENF/60/20/BUR

West End Farm, Forest Lane, Watkins Down, Burwash

Unlawful works to a farm building.

*Status: No further action – planning permission approved. 15-12-20*

Members noted at item 6a that this application had been approved.

c). BP Garage – Heathfield Road.

Members noted that an acknowledgement letter from Enforcement team noting notice of unlawful works had been received and that it was featured on the enforcement list dated 28<sup>th</sup> December 2020.

**Action:** Asst. Clerk to monitor the situation and update Committee when news. Keep on Agenda.

d). Glebe House, Burwash

Correspondence and images received questioning legality of recently erected lighting at Glebe House horse training ring.

A formal complaint has not yet been lodged. Members discussed and asked the Asst. Clerk to research previous applications for the site and any mentions of lighting or conditions.

It was noted that there was still an undecided application for the erection of stables at the same property. The lights in question are linked to the sand school.

Cllr. Barnes offered to investigate. He requested the information be forwarded to him.

**Action:** Asst. Clerk to research and report back to Members and keep on Agenda.

**Action:** Asst. Clerk to provide details to Cllr. Barnes.

### **9. Oakley's Garage.**

Cllr. Rees gave a brief update that due to lockdown restrictions a site visit would not be possible for the foreseeable future as for the sake of transparency two councillors are required to attend and this is not authorised within the current coronavirus restrictions.

**Action:** Asst. Clerk to remove from Agenda until a site visit has been conducted or further news to report.

### **10. Correspondence to the clerk (standing item).**

Nothing further to report (covered under 8d. above).

### **11. Neighbourhood Development Plan.**

No further updates since last meeting.

### **12. Strand Meadow (Standing Item)**

A verbal update was given:

Questions have been raised over whether there is affordable housing included or not. The Clerk has written to both Ms. S Shepherd, the Case Officer and Mr. Pickup, the planning consultant but a reply has not yet been received.

Members discussed that if no affordable housing is included then the density could be readdressed.

Members discussed the issue of the footpath and lack of continuity as a key issue to follow up on.

Cllr Barnes reported he had taken up the access and road issue with East Sussex Highways.

**Action:** If no reply by end of the week from Mr Pickup/ Case Office then the Clerk is to follow up.

### **13. Information for noting or including on a future agenda.**

- RR/2020/1798/P: Former Ashwood Nursing Home, Heathfield Road, Burwash Common TN19 7LT - Demolition of existing buildings and redevelopment of site to provide 12 residential units, car parking, cycle and refuse facilities and associated works.
- Appointment of new Deputy Chair following resignation of Cllr. Jason Caulkin.
- Welcome Cllr. D Stemp as new Committee Member.

- How to deal with urgent items after Agenda published. Cllr. Wright talked about a line that is permanently included on Rother Agendas related to urgent items.  
**Action:** Asst. Clerk to check the legal requirements related to this and report back at next meeting.

#### **14. Date of next meeting**

Next meeting dates are scheduled for:

- Mon 25<sup>th</sup> Jan 7pm
- Mon 15<sup>th</sup> Feb 7pm
- Mon 8<sup>th</sup> March 7pm
- Mon 29<sup>th</sup> March 7pm

**The meeting ended at 19:56.**

DRAFT