

**Burwash Parish Council**  
**Grant Application Form**  
**Updated: April 2021**

Please ensure that you read the Grant Awarding Policy before completing the form below as well as any notes on this form. If you have any queries, please contact the Clerk, Emma Neil on [parishclerk@burwashpc.org.uk](mailto:parishclerk@burwashpc.org.uk). Please make sure that you complete all the boxes below.

Name of Organisation:
Is the organisation a registered charity: YES/NO  If YES, please provide the Charity Number:
Objectives and aims of your organisation:
Describe the purpose for which the grant is being sought:
How will Burwash Parish residents benefit from your project?
Amount of grant applied for: £  <i>If above £50, please give details of any tendering process undertaken to ensure value for money</i>
Total anticipated cost of the project: £

If you plan to do other fundraising, **or apply to other grant awarding bodies**, please give details:

Your contact details:

Name:

Address:

Email:

Telephone number(s):

**Bank Account Details:** If you are successful in your application, the grant will be awarded through internet banking. Please provide your bank details below:

**Name of Account:**

**Sort Code:**

**Account Number:**

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### For information

- 1** For terms and conditions of the grant, please see the Grants Policy and Procedures document on the Parish Council website or ask the Clerk for a copy.
- 2** Grant applicants will have their personal and organisational details kept in line with the Parish Council's privacy notice which can be found here [Data Protection and Privacy | Burwash Parish Council](#). In entering this agreement, the Parish Council will keep personal details for the duration which is legally required as outlined in the Parish Council's Document Retention Policy.
- 3** Details on the grant applied for and the amount will be published by the parish council in line with the duties outlined in the Transparency Code for Smaller Authorities in line with the The Local Audit and Accountability Act 2014.

### Consent

I agree that I have read and understand Burwash Parish Council's Privacy Notice. I agree by signing below on behalf of the named organisation requesting the grant that the Council may process my personal information for statutory purposes. Providing information and corresponding with me. I have the right to request modification on the information that you keep on record.

**Signature**

**Date**