

Burwash Parish Council
Community and Communications Working Party

Minutes for the zoom meeting which took place on 29th July at 19.00

**Attended by: Cllr Alistair Coulthurst, Cllr Keith Lloyd, Cllr Fiona Hosein, Cllr Julian Kerry,
Cllr Dominic Mary Stemp, Cllr Brian Newman (chair), Halina Kemp, Sylvie Franklin**

1. Apologies for Councillors' Absence

Cllr Berry Wraight

2. Disclosures of Interest

none

3. Minutes from the previous meeting

Agreed at last full Council meeting

4 Updates

a How the Council presents itself to the Community *(Keith)*

It was agreed that the first workshop should be for those on the Council who wished to participate on a date in early September yet to be decided. The meeting will last approximately 90 minutes

The project would then be presented to the parish at the Parish Assembly on 22nd September, with an invitation for those wishing to participate to attend a second workshop on a date to be decided following the Assembly. A number have already expressed an interest.

Action: Keith and Brian to discuss the invitation to be sent to Councillors for the first workshop

b Parish Assembly Wednesday 22nd September 7pm: *(Brian)*

Emma has advised that as yet there has not been a strong response from groups wishing to participate and a further drive would be made to increase participation.

Action: Brian would contact other groups such as Dark Skies and Wild about Burwash to ask if they would like to make a short presentation.

The evening's programme could contain the following, but is yet to be agreed:

Presentation by Chair of Council on current projects

Presentation by Keith on the 'How the Council'workshop

Input from other groups

Refreshments

Informal discussions with other groups represented

Action: Alistair and Brian to discuss and produce publicity in the form of banners for display at the Village Hall and Pavilion. Information also to be provided on the website etc

c Love Burwash October 4th to 10th October (apologies that these dates were not as mentioned at the meeting): *(Brian)*

Family Activities:
Action: Fiona would contact the school to see if the children could take part in age-appropriate activities, acknowledging that environmental education is already an important part of their curriculum.

Refreshments for participants:
The Old Orchard and the Blacksmiths would be invited to take part in a scheme to provide tea/coffee to participants, with the Council subsidising this.

Areas needing attention:
Members of the Community would be asked which areas they think are most in need of attention, and if they would be willing to take part

Publicity:
Usual channels

Action: Brian would provide an action plan for the August meeting

d Christmas Lights update (Emma)
nothing to report

e Next use of Thank You Flags (Berry)
nothing to report

5. Councillor Liaison

It was agreed that this item was not needed on the monthly agenda

6 Council Notice Board

We agreed that a Parish Council notice board should be recommended to the Council, as there needs to be formal place for notice of meetings, planning matters and other information that the Council is obliged by law to make available.

The example provided: that from Greenbarnes (www.greenbarnes.co.uk), was considered to be appropriate as it could accommodate at least 6xA4 sheets and be free standing.



Its cost would be around £1200 and it would be sited in front of the Parish Rooms.

It was agreed that a second smaller board at Hornbeam was unnecessary as it was unlikely to be used.

Resolution: That the Council approve the purchase of a free standing Board at a cost of around £1200

7. Dates for future meetings: Tuesday 24th August at 7pm

Other matters to be discussed at future meetings

The use of the Strand Meadow Pavilion for occasional Council Meetings