

Burwash Parish Council

Minutes of the **Virtual Burwash Parish Traffic & Transport Working Party** meeting held at 19.00 on Monday 2nd August 2021.

The meeting was conducted using Zoom Meeting Space and was recorded.

Members Present: Cllr. B. Franklin (Chair), Cllr. R. Hewett, Cllr. S. Moore, Cllr. E. Kirby-Green, Peter Pope, Ken MacLeod, Lindsay Green, Helga Castle, Halina Keep, Hilary Stewart, Lesley Moore and George McAllister.

Apologies: Cllr. F. Hosein & David Cowell.

Meeting opened: 19.01

1. Apologies for Absence.

Cllr. Hosein and David Cowell sent apologies.

2. Disclosure of Interest.

None.

3. Accuracy of the minutes of the previous meeting.

The minutes of the working party meeting held on 05-07-21 were agreed by members of the group as an accurate record of the meeting with the following amendments:

- Clerk noted that Cllr. Hewett sent apologies for the meeting on 05-07-21 that were not noted on the minutes.
- Clerk noted that the incident reporting document needs to be migrated to the new parish council website and included in all future ebuletins.

4. ESCC Strategic Approach.

Members noted that a review and update was needed from ESCC regarding their approach to working with stakeholders and specifically to ensure they are following Department for Transport guidelines.

Members reported that they were 'blocked' when suggesting alternatives and that structures weren't clear.

Action: Clerk to circulate ESCC Highways structure chart.

5. SLR Meeting.

Members noted that the attendees at the most recent SLR meeting were not the people responsible for the agenda items needing discussion.

Suggestion that a month's notice is given for the future meeting in January 2022 with a request that the people responsible for that item attend the meeting.

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Cllr. Kirby-Green noted that Brian Banks and his team were helpful in setting out how the processes work and the subsequent email was clear and informed. This team is open to meeting with the parish council about any issues. Cllr. Kirby-Green offered to facilitate a meeting.

Action: Clerk to schedule a meeting through Cllr. Kirby-Green.

Cllr. Kirby-Green noted that the working party is right to prioritise the 20mph scheme and once that it achieved, move to the next priority.

Cllr. Kirby-Green also noted that the SLR meeting is for potholes, hedges, verges and safety problems. A separate meeting with decision makers is needed for anything regarding a community match funding scheme.

Clerk noted that the self-imposed deadline of 4 weeks for responding to the queries raised at the SLR had passed without comment from Highways.

Action: Clerk to contact Claire Eastes, Customer Service Manager and cc email to Cllr. Kirby-Green.

6. Burwash Common & Weald Changes of Speed Limit.

Cllr. Franklin reported that the feasibility study had already been paid for by the Parish Council, the first stage was the speed survey which has been completed.

Action: Clerk to contact the team at ESCC to move forward with the report and costings and feedback to the working party.

7. Village Gates Design.

Cllr. Franklin confirmed that the installation costs will be outlined when the decision on the community match funding is known and costs for design have been completed.

Action: Clerk to keep this item on the agenda.

8. Implementing 20mph in Burwash Village.

Email from Nicholas Mitchell in Brian Bank's team confirmed decision September/October. Cllr. Moore suggested that this is when the paper recommendation would go to the lead member not necessarily the decision date.

Action: Clerk to email Mr. Mitchell to confirm process and dates.

9. Car Park & Electric Charging Points.

Clerk confirmed that tracked changes on the lease are now with legal at Rother District Council.

Action: Clerk to email ccing Cllr. Prochak for an update. *Completed.*

Lindsay Green noted that when the sub-group is set up for the management of the car park to ensure that representatives from Burwash Common & Weald are included. Members agreed.

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10. Community Toilet Scheme.

Members discussed the options of businesses being approached to be included in the scheme, opening hours, limitations and points moving forward.

Lindsay Green noted the importance of The Bear being included in the scheme.

Cllr. Franklin reminded members that Rother District Council are closing the toilets and the parish council are looking at an alternative option for residents and visitors.

Members voted, with a majority vote, to recommend to Full Council the following:

- **RESOLUTION** to agree to the community public toilet scheme & associated costings.
- **RESOLUTION** to move the item of the community public toilet scheme to the Environment & Maintenance working party.
- **RESOLUTION** to set up a sub-group of Councillors and residents to work on the project of devolvement of the car park once the lease has been agreed. between the Parish Council and Rother District Council.

11. Quiet Lanes.

Cllr. Franklin reported that Nick Hanna from Greenspaces will present to Full Council at their meeting on 10th August. Presentation contains ideas on how the Parish Council can move forward with this initiative independently of ESCC.

Full report at the next working party meeting.

12. Cycle/Footpath Update.

Cllr. Moore noted that there was no update.

13. Items for noting or including on the future agenda.

Nothing to note.

14. Date of next meeting.

Monday 6th September 2021 – 7pm remote by zoom.

Meeting Ends 20.24

X

Cllr. Robert Franklin
Chair of Burwash Parish Council