

Burwash Parish Council

Car Park Working Party

Burwash Parish Councillors and members of the Car Park Working Party are hereby notified that a meeting of the Car Park Working Party will be held on Thursday 2nd December 2021 at 1.30pm. Please note this meeting will be held at the Parish Rooms in Burwash & the car park adjacent to The Bear.

Emma Neil

26th November 2021

Emma Neil – Clerk & RFO

Tel: 07375 809 660 Email: parishclerk@burwashpc.org.uk

Address: Burwash Parish Council, Parish Office, High Street, Burwash TN19 7EU

AGENDA for 2nd December 2021 at 13.30

For information: This is a working party of Burwash Parish Council and attendance is for any member of the public who has an interest in the car park in Burwash village and the associated issues. The Press and public are welcome and are encouraged to attend all meetings and throughout the coronavirus pandemic we will continue to involve public and be as transparent as we can by offering access to online meetings. If you would like something included on the agenda, please contact the Clerk no less than one week before the meeting.

1. Apologies for Absence.

2. Disclosures of Interest.

To receive any disclosures by Members of personal interests in matters on the Agenda, the nature of any such interest and whether the Member regards the interest as a disclosable pecuniary interest under the terms of the Code of Conduct.

3. Minutes of the Last Meeting.

Minutes of the last meeting held on 11-11-21 to be approved as a correct record of the meeting and resolve to be submitted to Full Council for adoption at the Full Council meeting on 14-12-21.

4. Site Visit.

Members of the working party to conduct a site visit of the car park and toilets to assess the level of work needed.

Members to discuss and assess the following points:

- i. External lighting in the car park
- ii. Fencing – any repair or removal
- iii. Vegetation and hedging
- iv. Current bay size

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- v. Possible locations for disabled bays
- vi. Surface & relining
- vii. Toilet accessibility & state of repair

5. Lease.

Members to discuss the lease status of the lease and points moving forward.

6. Finances.

Members to discuss the potential costs associated with the car park and toilets.

7. Enforcement.

Members to discuss the potential bylaws required for the general management of the car park.

8. Information for noting or including on a future Agenda.

9. Date of next meeting.

Thursday 6th January 2022 – 7pm.

ENDS