

Burwash Parish Council

Car Park Working Party

Minutes of the Car Park Working Party held on Thursday 24th February at 19.00.
The meeting was conducted at the Parish Rooms in Burwash.

Present: Cllr. R. Franklin (Chair), Cllr. J. Kenny, Cllr. K. Lloyd, Graham Bird, Peter Pope, Steve Dixon, Greg Meares, David Cowell and Helga Castle.

Apologies: Cllr. A. Stapylton-Smith.

The meeting opened at 19.00.

1. Apologies.

As above.

2. Disclosures of Interest.

None to note.

3. Minutes of the Last Meeting.

It was noted that the minutes of the previous meeting held were adopted by Full Council at the meeting held on 08-02-22.

4. Lease Update.

Cllr. Franklin confirmed that the Clerk had requested that BPC reopen the toilets. RDC have requested that the lease be signed before the toilets are reopened.

RDC have, in principle, agreed to a total of £18k to BPC.

Clerk has a meeting with Caroline Husband on 01-03-22 to discuss the detail of cleaning and costs.

Lease is now with Wealden legal team to include the toilets.

Action: Clerk to feedback on meeting regarding cleaning.

Action: Clerk to continue to speak to RDC regarding the lease.

5. Car Park Maintenance.

The Clerk updated members on the maintenance list and the status of each section. Confirmation that RDC will be working on the bank at the east side to keep it from falling into the car park, a tarmac clean and tree work.

There is still concern around the lighting and relining of the car park.

Action: Clerk to update members on maintenance. *Update: Car Park will be closed on 9th & 10th March for RDC 'maintenance'.*

6. Finances.

Members discussed the costs of keeping the public toilets and potential revenue streams.

Action: Clerk to speak to the council at Sandwich regarding automated card operated doors. Clerk to also speak to Icklesham regarding their donation scheme.

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7. Enforcement.

Cllr. Franklin suggested that we look at the current enforcement list on the car park and mirror that when it's taken over. Members agreed.

8. Information for noting or including on a future agenda.

- i. Update on maintenance.
- ii. Update on cleaning costs.
- iii. Update on lease status.

9. For RESOLUTION at Full Council Meeting.

- i. Members **RESOLVE** to recommend the public toilet cleaning costs to Full Council.

10. Proposed date of next meeting:

Thursday 24th March – 7pm, Parish Rooms.

The meeting closed at 19.48

X

Cllr. Robert. Franklin
Chair Car Park Working Party