

**Burwash Parish Council**  
**Community and Communications Working Party**

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These are the draft minutes for the Community and Communications Working Party meeting  
which took place on Thursday April 7th 19.00

Present:, Cllr Keith Lloyd, Cllr Brian Newman (Chair), Cllr Domine Stemp  
Sylvie Franklin, Halina Keep

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**1. Apologies for Absence**

Cllr Fiona Hosein, Cllr Berry Wraight

**2. Disclosures of Interest**

None

**3. Minutes from the previous meeting**

Agreed at the March Full Council Meeting

**4. Ukraine**

As Rother District Council are producing a 'welcome pack' and there are other examples on-line, it was considered unnecessary to produce a pack which would replicate what was available elsewhere. The Parish Council should offer its facilities and support when identified by those most involved.

**5. Updates:**

**A: Queen's Jubilee Plans**

**Commemorative Mugs**

The group discussed the financing of commemorative mugs, in the light of the less than enthusiastic comments received. It looked at other options including medals/brooches, packets of seeds and drinking flasks. Although wooden 'medals', were considered, especially as these could be locally sourced, metal 'medals' were thought more attractive as a long term commemorative gift.

The example suggested was



<https://westfield4schools.co.uk/Item/platjubileehousebuttonbadge>

I have been assured that they are manufactured in UK.

Sylvie provided an update on discussions by the various groups on their plans for the Jubilee events.

**Action:** *It would be helpful if there could be drawn up a calendar of events which includes everything that is being organised within the Parish. Is this something that Emma can draw up, with input from others?*

There was a discussion as to the need for a Shuttle bus between Burwash Common and Swan Meadow, particularly for the Thursday evening in order to make the Burwash Common event and the Burwash village lighting of the beacon more accessible. There was

concern that there might be little uptake, but it was thought worthwhile to go ahead, in that it will be useful to 'test the water' for something similar at future events.

## **B: How the Council presents itself**

Keith advised that the responses will be analysed at the end of April

### **6. Spring Clean**

This was considered to have been a great success, both in what was achieved and in the goodwill it generated.

Particular thanks were to be given to the Cubs and Scouts, the Litter Pickers (under Sam Dowling's leadership), and Fiona (for organising the refreshments), but thanks in general to all who took part.

It was agreed that a similar event should be organised in a year's time, and that it should be organised across the communities.

### **7. Burwash Parish Assembly**

The date of Thursday 26th May was agreed

The evening should be organised according to last year's very successful event

*Action: Emma to be asked to organise the event similar to last year's, with support from others.*

### **8. Burwash Annual Meeting**

The date of Tuesday 10<sup>th</sup> May was agreed.

*Action: Emma to organise roadside signs, as with Heathfield's Meeting. (Note: this was not discussed by the group)*

### **9. Planting beneath Lime Trees for the Jubilee.**

Berry has advised asked that a grant be made of £50 towards the cost of planting Purple and silver leaved plants under the Lime Trees as part of the Jubilee Celebrations.

*Action: Council to be asked to approve expenditure*

### **10. Burwash Business Plan**

In order to plan for the future, the Council will be discussing how funds should be allocated under the various financial headings. This will be discussed at future meetings, but it was thought helpful for the group to be made aware that in the last financial year, the following was (allocated), and spent:

Annual Assembly	(£250)	£246
Kipling Festival	(£500)	0
Events	(£1000)	£144
Blue Plaque Scheme	(£200)	£599

The initial thoughts for the next financial year, but not yet agreed, include:

Community notice board, similar to the Parish Board

Enhancement of the Bus shelters with troughs and flowers

The meeting ended at 7.45.