

Burwash Parish Council

HR Committee

Minutes of the Burwash Parish Council **HR Committee** held at 11.00 on
Monday 6th June 2022.

The meeting was conducted at the Parish Rooms in Burwash.

Members Present: Cllr. R. Franklin, Cllr. K. Lloyd, Cllr. B. Wraight & Cllr. J. Kenny

The meeting opened at 11.00.

There were no members of the public present.

1. Exclusion of Members of the Public & Press.

Councillors **RESOLVED** to adopt the power to exclude members of the press and public under the Public Bodies (Admission to Meetings) Act 1960.

2. Apologies for Absence

No apologies received.

3. Disclosures of Interest

None declared.

4. Administrative Officer Role.

Committee **RESOLVED** to recommend to Full Council the delegation of authority to the HR Committee to review as an option the employment of an Administrative Officer for 4 hours per week.

5. Office Hours.

Councillors **RESOLVED** to recommend to Full Council offering a Councillor 'Surgey' one morning a week on a Thursday on a rota basis.

Councillors **RESOLVED** to recommend to Full Council a trial of no Full Council meeting in August.

6. Information for noting on future agendas.

- Extension of the Clerk's hours to 29 per week.

7. Date of next meeting.

To be confirmed.

The meeting closed at 11.27.

Burwash Parish Council

HR Committee

X

Cllr. Julian Kenny

Chair, HR Committee Burwash Parish Council

DRAFT