

Burwash Parish Council
Community and Communications Working Party

Draft agenda for the meeting on 27th September 2022

1. **Apologies for Absence**
2. **Disclosures of Interest**
3. **Minutes from the previous meeting**
4. **Updates:**
 - How well does the Council present itself?**
Directory of Community Groups
 - Enhancement of the Bus Stops**
Carried over from the July meeting
 - Public noticeboard**
5. **The Flagpole:**
 - Where should it be sited?
 - Who is to be responsible for flying the flag?
 - Which flags to be flown?
6. **The October Mailing**
 - What should be included?
 - What is the best economic/'green' means of producing it?
 - What are the other costs involved?
 - When should it be distributed?
 - If a questionnaire is included, how should the results be gathered and analysed?
7. **Local Council and Communication Strategies**
 - NALC (National Association of Local Councils) is organising this event on 26th October from 12.00 – 13.15.
"join us to learn more about communicating with a purpose and the Importance of choosing appropriate communications tools"
 - Is there someone from the Comms WP who would like to take part?
8. **Any other business?**
9. **Date of Next meeting:** tbd