

Burwash Parish Council
Community and Communications Working Party

These are the draft minutes for the Community and Communications Working Party meeting
which took place on Tuesday 27th September

Present: Cllr Keith Lloyd, Cllr Brian Newman (Chair), Cllr Dominie Stemp, Cllr Berry Wraight
Emma Neil, Halina Keep

1. Apologies for Absence

Fiona Hosein

2. Disclosures of Interest

None

3. Minutes from the previous meeting

Agreed at the July Full Council Meeting

4. Updates:

How the Council presents itself

A directory of community groups was shared. It was thought that it could also include groups offering keep fit exercise classes, and Scouts/Guides for families moving into the area. There may also be groups based at the Pavilion Common Pavilion who should be included. Attendees were invited to send details of any other groups to Brian.

Action: Brian to update the directory on receipt of additional information

Enhancement of the Bus Shelters

The October meeting would include a discussion as to what could be provided and other sites that could be enhanced, including the triangle in Burwash Weald.

The November meeting will include a discussion as to budgets. It was reported that the Lime tree plantings for the jubilee cost around £200.

Frogheath Nursery and Sarah Raven were suggested as possible sources of funding/resources and they can be approached once we have agreed what we would like to put in place.

Public Noticeboard.

It was agreed at the July meeting that we would provide a community noticeboard in a style similar to the Council Notice Board. It should be readily accessible to local groups and be placed near to the Council's board.

Action: Emma to source an appropriate board and arrange for its placing.

It was reported that some handbills were being placed in the bus shelter at the Bear Inn Car Park. When the new community board is in place, a small notice should be placed in the shelter indicating that there is a board outside the Council Office.

5: Flagpole

It was agreed that a flagpole should be purchased and sited near to the entrance to the Parish Room. Initially a single flag - the Union Jack - should be flown. The Scouts should be invited to consider taking responsibility for raising and lowering the flag as appropriate.

Action: Emma to obtain a flagpole and flag.

Keith: To liaise with the Scouts

6. The October Mailing

There was concern expressed that there may be a lack of responses to a mailshot centred on a future 4 year plan. It was agreed that there would be a Newsletter in October which included a review of what the Council has achieved in the past four years, where it has spent its money, what is in the pipeline (eg: 20mph, Car Park etc). It can also ask parishioners to consider standing as a Councillor in the new year elections.

It should also include a brief statement on the Priority Service Register, the Emergency Plan, the directory of local community groups, etc. It would also give advance notice of a new year Mailing which will give opportunity to make suggestions for and comment on items which could be in the next four year plan.

Action: Emma to draft a document for general circulation.

This would be followed by a more substantial Mailing in March, including a questionnaire on what the Council should prioritise for the next four years.

7 Next Meeting

Tuesday 25th October