Burwash Parish Council
Car Park Working Party

Minutes of the Car Park Working Party held on Monday 14th November at 19.00.
The meeting was conducted at the Parish Rooms in Burwash.

Present: Cllr. R. Franklin (Chair), Graham Bird, Peter Pope, Sylvie Franklin, Greg Meares.

Apologies: David Cowell, Steve Dixon, Cllr. K. Lloyd, Cllr. A. Stapylton-Smith, Cllr. J. Kenny and Helga Castle.

The meeting opened at 19.00.

1. **Apologies.**
   As above.

2. **Disclosures of Interest.**
   None to note.

3. **Minutes of the Last Meeting.**
   It was noted that the minutes of the previous meeting held were adopted by Full Council.

4. **Lease Update.**
   The Clerk noted that the lease had now been agreed and signed and was with the Wealden legal team for official completion on 1st December 2022.
   Meter readings need to be taken for water and electricity.
   Action: Clerk to contact RDC again regarding the car park lights not working.

5. **Car Park Maintenance.**
   Members agreed to request the lining company to conduct a site visit asap.
   Members agreed to include wider disabled bays along the line of access to the doctor's surgery.
   Members requested that the Scouts gate is moved to access from the footpath to restore the additional space the gate takes up.
   Members discussed the need to allow spaces for electric charging points.
   Members agreed to get a quotation to cut down the hedges and trees in the car park.
   Action: Clerk to speak to Cllr. Lloyd regarding access to the Scout hut.
   Action: Clerk to get quotation for car park signage.
   Action: Clerk to arrange for liners site visit.
   Action: Clerk to obtain a quotation for tree and hedge maintenance.

6. **Recycling Bins.**
   Clerk confirmed that RDC are removing the green recycling bins in January 2023. They will provide notices and work with Biffa to conduct the removal.
   Action: Clerk to notify residents on the ebulletin.

7. **Information for noting or including on a future agenda.**
   None noted.

8. **Proposed date of next meeting:**
   To be confirmed.

The meeting closed at 19.35

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Cllr. Robert. Franklin
Chair Car Park Working Party