

Burwash Parish Council

HR Committee Notice

Members are hereby summoned, and notice is given that a meeting of the HR Committee of the Parish Council will be held at 6.30pm on Monday 30th January 2023 when it is proposed to transact the following business. Please note that this meeting will not be recorded.

Emma Neil

25th January 2023

Emma Neil: Clerk/RFO to Burwash Parish Council.

Tel: 07943 848430 Email: parishclerk@burwashpc.org.uk

Address: Burwash Parish Council, Parish Office, High Street, TN19 7EU

A G E N D A

For Information Only: For information on attendance at this meeting please contact the Clerk on

parishclerk@burwashpc.org.uk

1. Members of the Press and Public.

Councillors are requested to **RESOLVE** to use the power to exclude members of the press and public under the Public Bodies (Admissions to Meetings) Act 1960.

2. Apologies for Absence

3. Disclosures of Interest

To receive any disclosures by Members of personal interests in matters on the agenda, the nature of any such interest and whether the Member regards the interest as a disclosable pecuniary interest under the terms of the Code of Conduct.

4. Parish Handy Person.

Committee to discuss and **RESOLVE** to agree the employment of a parish Handy Person at £18ph for 5 hours per week.

5. Administrative Assistant.

Committee to discuss and **RESOLVE** to agree the need for an Administrative Assistant.

6. Information for noting on a future agenda.

7. Date of next meeting.

ENDS