

**Burwash Parish Council**  
**Community and Communications Working Party**

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Draft Minutes for meeting on Thursday 23<sup>rd</sup> February at 7pm  
Attended by: Cllr Fiona Hosein, Cllr Brian Newman (Chair), Sylvie Franklin

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**1. Apologies for Absence**

Cllr Keith Lloyd, Cllr Dominie Stemp, Cllr Berry Wraight, Halina Keep

**2. Disclosures of Interest**

none

**3. Minutes from the previous meeting**

Agreed at previous full council meeting

**4. Wildflower plantings across the parish**

Emma is liaising with SowWild to agree to them start the planting programme

**5. Coronation events:**

It was agreed that the role of the Council would be similar to that of the Jubilee:  
Offering to liaise over dates and events, possibly via emails as the Jubilee liaison meetings did not get much support

Produce a Handbill/Poster with details of the events over the weekend

Offer support about road closures to those organising street parties

To offer to run a bus service between the communities, if it is thought this would be useful. There was some discussion as to the value of this.

Discussion about street decorations was held over to the next meeting

There was uncertainty about an event on Swan Meadow on May 7<sup>th</sup> as the Cricket Club have a match scheduled for that day.

**Action:** The Flag Pole needs to be in position in time for the Coronation

**6. Newsletter:**

The format was agreed: double sided folded in half. A company with has been identified who can produce this for a competitive price.

It needs to be delivered to households before April 4<sup>th</sup>.

**Action:** Emma and Bob to provide the wording on the section 'Council Elections'

The Newsletter will include an item on the Burwash Business Directory, which needs updating.

The Primary School has been sent an email which appears to be from the Parish Council, about paying for an entry in a Burwash Directory. This is

nothing to do with the Burwash Parish Council and a message will be sent out to local businesses on our own directory, informing them that any such message has not originated from the Parish Council.

**Action:** Bob and Emma have offered to follow this up.

The Newsletter will also contain information on:

The Car Park and Toilets

Planting Programme

Emergency Resilience Plan

Coronation events

What the Council should set as its priorities, inviting suggestions and  
Comments

## **7 AOB**

A suggestion has been made that the Parish Council organise a children's competition. This will be added to the next agenda.

The 2023 Annual Meeting was discussed and it was recommended that it should take place on the same equivalent date as last year: Thursday 25<sup>th</sup> May and that it should be held at the same time each year.

## **8 Date of next meeting;** Thursday 30<sup>th</sup> March.