

# **Burwash Parish Council**

## **Environment and Maintenance Working Group**

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### **Minutes**

This is the agenda for the Environment and Maintenance Working Party meeting taking place on

**Tuesday 17<sup>th</sup> January 2023 7pm**

If anyone would like to include an item for a future agenda please contact Julian Kenny at  
Cllr.julian.kenny@burwashpc.org.uk

**1. Attendees:** Sylvie, Halina, Colin, Lindsay, Terry, Antonia, Julian

**2. Apologies for Absence**

Anne

**3. Disclosures of Interest**

None

**4. Minutes from the previous meeting**

Agreed

**5. Emergency Plan**

Terry gave the group an update on the development of the plan. He has sent off copies to the emergency services asking for comment, there has been no response so far. The Parish Council will have to purchase some items once the plan has been confirmed and we will need to look into developing some guidance for households on how to prepare for emergencies.

For guidance/promotion the Parish Council will create a specific page on the website and it was suggested that advice should be published in St Bartholomew's and St Philip's magazines as well as guidance through the ebulletin.

Terry has liaised with the local shops to encourage them to be able to operate some form of out hours service after/during an emergency.

In the event of an emergency, we hope to have one central number for people to contact (assuming phones are working). People can then be directed to the emergency centres and to the critical incidence team of local volunteers and the key holders of the emergency hubs will be notified.

Terry is attending a meeting with the Pavilion to discuss how the Pavilion can function as an emergency hub.

The group thanked Terry for his continued work on the plan.

**6. Down Meadow Update**

The group decided that as the dispute over the ownership of parts of Down Meadow has been going on for years, it has had a negative effect on the management of the site. It was decided that we should contact the two ecologists who wrote the management report several years ago to ask them to give us some guidance on how the site should be managed

over the spring/summer this year initially. Once a weekly management plan has been agreed, a separate Down Meadow management group should be formed to oversee its management. The group felt that initially quite a few volunteers will be needed to do the work. It was suggested that we ask members of the Common and Weald Residents' Association (BCWRA), Wild About Burwash (WAB) and other local groups to request volunteers to start maintaining the site.

ACTIONS: Julian will discuss ways forward with Simon Forster and Helen Frost and report back to the February meeting with the aim of starting a management group and work parties in the spring.

**7. Next agenda**

Replacing old/damaged High Street trees