

Burwash Parish Council
Communications and Events Working Party

Draft Minutes for 9th June

Present: Cllr Keith Lloyd, Cllr Brian Newman (Chair), Cllr Scott Chambers
Berry Wraight, Sylvie Franklin

1. Apologies for Absence
none

2. Minutes from the previous meeting
Agreed at previous full Council Meeting

3. Terms of Reference:
The draft terms of reference were agreed, with the following recommended changes:

The Working Party should be renamed as Communications and Events
The wording should be 'Burwash Village, Burwash Weald, Burwash Common and outlying communities'

The revised document is attached.

4. Updates from previous meetings

Wildflower plantings across the parish

The contractor has not carried out the work, and it was recommended that the Environment Working Party include this in their agenda for 2024

Flagpole

The pole was delivered, but is rather longer than might be needed. The supplier has advised Emma that it could be cut to a more appropriate size. The handyman has been asked to put it in position, but if this is not possible, then the manufacturers have offered an installation service.

Community Notice Board

It was recommended that the Council purchase the board from the:
Classic Noticeboard Company, (Classic 58 Post Mounted External Noticeboard
Painted frame.

1050mmx750mm (9 A4)

Green

24 magnates and 2 additional keys

£685.58 plus VAT

Refer to:

<https://www.noticeboardcompany.com/products/classic-58-post-mounted-external-notice-board---painted-frame.html>

suggest it be sited next to the Parish Council Board

5. Future possible events:

Summer Fetes: we should have a presence at the fetes and Brian would provide a Photographic Quiz similar to last year's, to be used at both fetes.

Love Burwash will take place during the school autumn half term 2023

The next 'Burwash in Bloom' event would take place in summer 2024

Date of next meeting: Thursday 6th July at 6.30

DRAFT