

Burwash Parish Council

HR Committee Notice

Members are hereby summoned, and notice is given that a meeting of the HR Committee of the Parish Council will be held at 6.30pm on Tuesday 10th October 2023 at the Pavilion, Burwash Common, when it is proposed to transact the following business. Please note that this meeting will not be recorded.

Emma Neil

15th September 2023

Emma Neil: Clerk/RFO to Burwash Parish Council.

Tel: 07943 848430 Email: parishclerk@burwashpc.org.uk

Address: Burwash Parish Council, Parish Office, High Street, TN19 7EU

A G E N D A

For Information Only: For information on attendance at this meeting please contact the Clerk on parishclerk@burwashpc.org.uk

1. Members of the Press and Public.

Councillors are requested to **RESOLVE** to use the power to exclude members of the press and public under the Public Bodies (Admissions to Meetings) Act 1960.

2. Apologies for Absence

3. Disclosures of Interest

To receive any disclosures by Members of personal interests in matters on the agenda, the nature of any such interest and whether the Member regards the interest as a disclosable pecuniary interest under the terms of the Code of Conduct.

4. Report from Appraisal.

Committee to receive a report from Cllr. Franklin regarding the recent appraisal of the Clerk and **RESOLVE** to agree any action points required from that meeting.

5. Personal Development.

Committee to discuss and **RESOLVE** to agree the identified personal development needs of the Clerk.

6. Contingency Plan.

Committee to discuss and **RESOLVE** to agree points moving forward of the Clerk's contingency plan.

7. Clerk's Pay.

Committee to discuss and **RESOLVE** to agree the Clerk's pay for 2023/2024.

8. Information for noting on a future agenda.

9. Date of next meeting.

ENDS